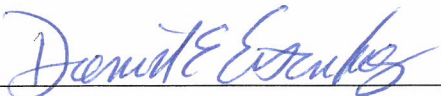


DAUPHIN COUNTY MH/MR PROGRAM MATP POLICY AND PROCEDURE

Agency	<u> X </u> CCB	Policy No.	<u>07-04</u>
	<u> X </u> County	Effective Date	<u>July 1, 2007</u>
	<u> </u> CAT	Revision Date	
	<u> </u> Other	Approved	

Title: MATP Least Costly & Most Appropriate Transportation Services

Policy: The Dauphin County MH/MR MATP shall ensure that the MATP Eligibility Provider determines the least costly and most appropriate form of transportation services for MATP eligible consumers as described in the MATP I & R.

Definitions:

MATP I & R: The document published by the Commonwealth of Pennsylvania, Department of Public Welfare, Office of Medical Assistance Programs, Instructions and Requirements for the operation of the Medical Assistance Transportation Program.

MATP Eligibility Provider: The agency that is under contract with the Dauphin County MH/MR Program to determine MATP consumer eligibility and transportation modes used for Medical Assistance Transportation services.

MATP Consumer: An MATP consumer is any consumer who is registered and determined to be eligible for any MATP service with the County, or its MATP Providers.

Transportation Modes: The specific form of transportation service funded by the MATP, including but not limited to, Mileage Reimbursement; Fixed Route Transportation; and Paratransit.

POLICY AND PROCEDURES

Title: Least Costly & Most Appropriate

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Procedure:

1. The MATP Eligibility Provider must submit their Least Costly & Most Appropriate Transportation Policy to Dauphin County MH/MR MATP on an annual basis or when changes are made for approval.
2. Upon approval The Dauphin County MH/MR MATP will submit this policy to the Commonwealth of Pennsylvania, Department of Public Welfare, Office of Medical Assistance Programs, as part of the MATP Service Plan.
3. The Dauphin County MH/MR MATP Staff will assure that the MATP Eligibility Provider is utilizing the approved Least Costly & Most Appropriate Transportation Policy through a review of a sample of MATP Records/Applications during monitoring visits.
4. The Dauphin County MH/MR MATP will monitor sample records to assure that the MATP Eligibility Provider reviews consumer situations on an individual case-by-case basis to determine and authorize the least costly mode of transportation that will meet the consumer's needs.