

**RULE 4008 TRANSCRIPT COSTS PAYABLE BY A REQUESTING PARTY OTHER THAN THE COMMONWEALTH OR A SUBDIVISION THEREOF.**

(A) Costs:

- (1) The costs payable by a requesting party, other than the Commonwealth, a County or Court office or a subdivision thereof, for the preparation and filing of the original transcript shall be as follows:
  - (a) Ordinary transcript, \$2.50 per page for electronic format with a \$0.25 per sheet surcharge for paper copy filed in the filing office;
  - (b) Expedited transcript, \$3.50 per page for electronic format with a \$0.25 per sheet surcharge for paper copy filed in the filing office;
  - (c) Daily transcript, \$4.50 per page for electronic format with a \$0.25 per sheet surcharge for paper copy filed in the filing office;
  - (d) Same day delivery, \$6.50 per page with a \$0.25 per sheet surcharge for paper copy filed in the filing office;
- (2) Secure electronic feed which instantaneously delivers the translated unedited notes from the court reporter in the courtroom proceeding to an electronic device via Wi-Fi to the parties, \$1.00 per page.
- (3) A surcharge in cases such as mass tort, medical malpractice, or other unusually complex litigation where there is a need for the court reporter to significantly expand their dictionary, when permitted by the judge, \$1.00 per page.
- (4) If any party also requests a copy of the transcript, the cost for copies is as follows:
  - (a) Ordinary Transcript -- \$0.50 per page for electronic format with \$0.25 per sheet surcharge for paper copy when ordered;
  - (b) Expedited Transcript -- \$0.75 per page for electronic format with \$0.25 per sheet surcharge for paper copy when ordered;
  - (c) Daily Transcript -- \$1.00 per page for electronic format; with \$0.25 per sheet surcharge for paper copy when ordered;
  - (d) Same Day Transcript -- \$1.25 per page for electronic format with \$0.25 per sheet surcharge for paper copy when ordered;

(B) Economic Hardship – Petition to Waive Costs:

- (1) A Petition to Waive all or a Portion of the Transcript Costs shall be filed in the appropriate filing office (Prothonotary, Clerk of Courts, Register of Wills/Clerk of the Orphans' Court and/or Domestic Relations) along with the following:
  - (a) Request for Transcript; and
  - (b) Affidavit.
- (2) Copies of the forms listed above shall be provided to:
  - (a) The Court Administrator's Office;
  - (b) Opposing counsel or the opposing party if self-represented.

Forms are available in the Self Help Center and posted at [www.dauphincounty.org/government/Court-Departments/Self-Help-Center](http://www.dauphincounty.org/government/Court-Departments/Self-Help-Center).

(C) Allocation of Costs among Several Ordering Parties:

When more than one party is to receive a copy of a transcript, or is required to file the transcript, the cost of the original transcript filed in the filing office shall be divided equally among the parties, taking into account any reduced-fee or waived fee transcripts. Each party receiving a copy of the transcript is subject to the copy rate found in Rule 4008 (A) (4).

(D) Copies of Transcripts Previously Filed in the Filing Office:

A request for a copy of any transcript previously ordered, transcribed, and filed of record shall be made by letter or email to the Court Administrator's Office and provided at \$0.50 per page for electronic format with a \$0.25 per sheet surcharge for a paper copy when ordered.