

IN THE COURT OF COMMON PLEAS OF DAUPHIN COUNTY, PENNSYLVANIA

Plaintiff
vs.

Defendant

: No. _____
:
: ACTION IN DIVORCE
:
: CIVIL ACTION - LAW

PRELIMINARY CONFERENCE PREPARATION SHEET

The Divorce Hearing Officer will request the following information at the Preliminary Conference.

Parties

Plaintiff Name:
Address:
Counsel: , Esquire
Year of Birth:
Employment: as . Paid: . Date Hired: .
Benefits:
Education:
Number of marriage:
Health:

Defendant Name:
Address:
Counsel: , Esquire
Year of Birth:
Employment: as . Paid: . Date Hired: .
Benefits:
Education:
Number of marriage:
Health:

Children of this marriage:

Support:

Custody:

Basic Dates and Pleadings:

Date of Marriage (DOM):

Place of Marriage:
Date of Separation (DOS):
Date Complaint Filed:

Method of Service:
Proof of service filed:
Other pleadings:

Divorce Status.

Plaintiff's Consent filed:	dated:	Waiver filed:
Defendant's Consent filed:	dated:	Waiver filed:
3301(d) Affidavit filed:		
Counter-Affidavit filed:		
Date of Praecipe to Transmit Record filed:		
Date of Order approving Grounds for Divorce entered:		
Date of Bifurcation Order:		
Date of Divorce Decree:		

Assets/Discovery Requests:

1. Real estate.
2. Vehicles.
3. Stocks, bonds, securities, options.
4. Certificates of Deposit
5. Checking accounts, cash,
6. Savings accounts, money market and savings certificates.
7. Contents of safe deposit boxes
8. Trusts
9. Life insurance policies
10. Annuities
11. Gifts
12. Inheritances
13. Patents, copyrights, inventions, royalties

14. Personal property outside the home
15. Business
16. Employment termination benefits
17. Profit sharing plans
18. Pension plans (Defined Benefit).
19. Retirement plans, IRAs, 401(k)s, etc. (Defined Contribution).
20. Disability payments
21. Litigation claims
22. Military/VA benefits
23. Education benefits
24. Debts due from third parties
25. Household furnishings and other personalty.
26. Other

Discovery requests regarding income.

- a. Current income information:
- b. Complete tax returns plus year-end pay stub, W-2s, K-1s, 1098s, 1099s etc.
- c. CURRENT Social Security Earnings History and Estimated Benefits Statements.

Miscellaneous discovery requests: