



Office of the Mayor  
MLK Government Center  
10 N. Second Street  
Harrisburg, PA 17101

**CITY OF HARRISBURG  
NOTICE TO REPOSITORY BIDDER**

**PRIOR TO PLACING A REPOSITORY BID, PLEASE CONTACT CITY OFFICIALS FIRST!**

Inform each Department listed below- of your wish to place a Bid of Dauphin County Repository Property. Ask each of these departments if there are any records or known reasons that would cause the city to reject your Bid.

- 1) **CITY TREASURER**  
(717) 255-3046
- 2) **CITY DEPT. OF COMMUNITY & ECONOMIC DEVELOPMENT**  
(717) 255-6639
- 3) **CITY CODES ADMINISTRATOR**  
(717) 255-6553

**DISCLAIMER:** Making the above calls does NOT guarantee the City's acceptance of your bid, but it will alert you to anything that might be cause for rejection – before you make a NON-REFUNDABLE DEPOSIT with Dauphin County.

**The formal review of your Bid occurs upon the City's receipt of your written bid to Dauphin County.**

**ALL DEPOSITS ARE SUBJECT TO DAUPHIN COUNTY PUBLISHED POLICIES AND PROCEDURES FOR REJECTED BIDS.**

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Signature

\_\_\_\_\_  
Today's date