



DAUPHIN COUNTY ADMINISTRATION BUILDING
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ATTENTION
REGISTRATION REQUIREMENTS FOR DAUPHIN COUNTY UPSET 2025 TAX SALE
to be held September 25, 2025

- All registrants must register **in-person** between **August 25, 2025 and September 5, 2025 between 9:00 A.M. and 3:00 P.M.** at the Dauphin County Tax Claim Bureau office.

NO EXCEPTIONS

ONLY REGISTERED BIDDERS MAY ENTER THE SALE.

- The registration fee is \$100 in cash or check only (check must be drawn from a local bank).
- If a registrant is denied, the registration money will be returned. If denied, and registration funds are not picked up within one week from the Bureau, the Bureau will deposit and retain these funds. Please note that registration money will **ONLY** be returned if you are denied.
- Bidder registration forms may only be obtained in the office at the time of registration.
- Bidder Certification & Affidavit forms will be available in the Tax Claim Bureau office or on the website. **Affidavit must be notarized.** Go to www.dauphincounty.gov – follow the instructions below:
Click on the link to Department Directory, then click on the link to Tax Assessment/Tax Claim Bureau, then click on the link to Tax Claim and then to Upset Sale.
 - If there are any misstatements made on the application or affidavit, your registration will be revoked, and your application will be sent to the District Attorney's office for appropriate action.

Forms must be submitted with the following information:

- Registrants name, address, and phone number.
 - If the address of Photo ID is NOT current, proof of current mailing address must be provided via official documentation or proof of mailing (credit card bill, utility bill, bank statement, etc.)
 - If not bidding as an individual, the applicant's business name, including the name of all officers, business address, and phone number, as well as the individual's name must be provided.
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- **There will be no deed assignments – applicants must register in the personal name or business name in which the deed is to be issued.**
 - All registrants will be vetted for delinquent taxes – if registrant has delinquent real property tax owed, the registrant will not be permitted to register until delinquent taxes are paid.

- All registrants must file an affidavit, under penalty of perjury, stating:
 1. Pursuant to Section 601(d) of the Real Estate Tax Sale Law, 72 P.S. § 5860.601 (d), I have not had a landlord license revoked in any municipality within Dauphin County, and I further certify that I am not bidding for, or acting as an agent for, a person whose landlord license has been revoked.
 2. Pursuant to Section 618 of the Real Estate Tax Sale Law, 72 P.S. § 5860.618, I hereby certify that I was not the owner of the property immediately prior to the sale thereof by the Dauphin County Tax Claim Bureau, nor am I in any of the following legal relationships with the owner: trust, partnership, corporation of any other business association.
 3. Pursuant to Section 619.1 of the Real Estate Tax Sale Law, 72 P.S. § 5860.619.1, I hereby certify that I am not delinquent in paying Real Estate taxes to any of the taxing districts where the property is located and that I have no municipal utility bills that are more than one year outstanding.
 4. Pursuant to Section 619(e) of the Real Estate Tax Sale Law, 72 P.S. § 5860.619(e), I hereby certify that I have not, within the three years preceding the filing of the application, engaged in a course of conduct or permitted an uncorrected housing code violation, failed to maintain property owned by the applicant in reasonable manner such that the property posed a threat to health, safety or property; or permitted the use of the property in an unsafe, illegal or unsanitary manner.
 5. Pursuant to 18 PA. C.S. § 4904, I understand that who signs the bidder registration application knowing that it contains a false statement and who causes it to be filed with the Bureau shall be subject to prosecution for the commission of a misdemeanor of the second degree.
- **All registrant's information will be sent to the municipalities in Dauphin County for review – a municipality has the right to deny any bidder.** The Dauphin County Tax Claim Bureau will notify the registrant prior to the sale if the registrant is not accepted by the municipality.
- **All registrant's information will be sent to the Counties in the Commonwealth of Pennsylvania for review – The Counties have a right to deny any bidder.** The Dauphin County Tax Claim Bureau will notify the registrant prior to the sale if the registrant is not accepted by any County.

**NO REGISTRATION WILL BE ACCEPTED AFTER SEPTEMBER 5, 2025
NO EXCEPTIONS**