
Plaintiff : IN THE COURT OF COMMON PLEAS
: DAUPHIN COUNTY, PENNSYLVANIA

v. :
: NO. _____ CV _____ DV

Defendant : CIVIL ACTION
: IN DIVORCE

ORDER

AND NOW, this _____ day of _____, 20____,
the Motion of Appointment of Divorce Hearing Officer is GRANTED and
_____ is appointed as Divorce Hearing Officer with
respect to the following claims:

- Divorce Annulment Alimony
 Equitable Division of Marital Property Counsel Fees
 Costs and Expenses Other: _____

A Preliminary Conference is scheduled for both parties and their attorneys on
_____, 20____ at _____ .M. in Conference
Room 2 on the 7th Floor of the Juvenile Justice Center, 25 S. Front Street, Harrisburg,
Pennsylvania 17101.

If economic claims have been raised of record in this case, to the extent not already
filed, the non-moving party shall have ten (10) days from the date of this Order to file the
documents required by Pa.R.C.P. 1920.31(a) and Pa.R.C.P. 1920.33(a). Failure to file the
required documents may subject the offending party to sanctions as provided in those rules.

BY THE COURT:

PER CURIAM.

DISTRIBUTION:

Plaintiff : IN THE COURT OF COMMON PLEAS
: DAUPHIN COUNTY, PENNSYLVANIA
:
v. : NO. _____ CV _____ DV
:

Defendant : CIVIL ACTION
: IN DIVORCE

(ATTORNEY FOR MOVING PARTY)(SELF-REPRESENTED MOVING PARTY):

Name: _____

Address: _____

Phone: _____ FAX: _____ E-Mail: _____

(ATTORNEY FOR NON-MOVING PARTY) (SELF-REPRESENTED NON-MOVING PARTY):

Name: _____

Address: _____

Phone: _____ FAX: _____ E-Mail: _____

MOTION FOR APPOINTMENT OF DIVORCE HEARING OFFICER

1. Check one of the following boxes:

- I file this motion in accordance with Dauphin County Local Rule 1920.51. I request that all issues raised be decided by the Divorce Hearing Officer. I paid the \$150.00 administrative fee plus any filing fees required by the Prothonotary. The Divorce Hearing Officer was not previously appointed for pre-trial or discovery matters.
- I file this motion in accordance with Dauphin County Local Rule 1920.51. I request that all remaining issues raised be decided by the Divorce Hearing Officer. I paid the \$75.00 administrative fee plus any filing fees required by the Prothonotary. The Divorce Hearing Officer was previously appointed for pre-trial or discovery matters.
- I file this motion in accordance with Dauphin County Local Rule 1920.43 and request that discovery, special relief matters, or other pre-trial or post-divorce issues excluding Exceptions to Divorce Hearing Officer's Report be decided by the Divorce Hearing Officer. I paid the \$75.00 administrative fee plus any filing fees required by the Prothonotary.

2. _____, (circle one) PLAINTIFF/DEFENDANT,
moves the Court to appoint a Divorce Hearing Officer with respect to the following
claims:

- Divorce Annulment Alimony
 Equitable Division of Marital Property Counsel Fees
 Costs and Expenses Other: _____

3. The plaintiff's current mailing address is

4. The defendant's current mailing address is

5. The non-moving party (circle one) (has) (has not) appeared in the action (circle one) (personally) (by his/her attorney) _____, Esquire.

6. The statutory ground(s) for divorce (is)(are):

7. Discovery (circle one) (is) (is not) complete.

8. If the hearing officer's appointment is for resolution of a divorce, an annulment, or ancillary claims, the parties have complied with Pa.R.C.P. Nos. 1920.31, 1920.33, and 1920.46, as applicable.

9. Check and complete the applicable paragraph(s):

- (a) The action is not contested.
 (b) An agreement has been reached with respect to the following claims: _____
 (c) The action is contested with respect to the following claims: _____

10. The action (involves) (does not involve) complex issues of law or fact.

11. The hearing is expected to take _____ (hours) (days).

12. Additional information, if any, relevant to the motion:

_____.

13. I mailed a copy of this motion to all parties and/or their legal counsel at the addresses listed above on _____, 20_____.

Respectfully submitted:

Date

Signature

Print Name

VERIFICATION

I, _____, verify that the facts
(Name of Plaintiff)

set forth in the Motion for Appointment of Divorce Hearing Officer are true and correct. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 relating to unsworn falsification to authorities.

Date

Signature

Print Name

CERTIFICATION

I, _____, certify that this filing complies with the provisions of the *Case Records Public Access Policy of the Unified Judicial System of Pennsylvania* that require filing confidential information and documents differently than non-confidential information and documents.

Date

Signature

Print Name