



Dauphin County Emergency Management Agency

Special Situation Database Entry Request

REQUESTOR	TITLE	DEPARTMENT/AGENCY

LOCATION	MUNICIPALITY

REMARKS

REQUESTED RETENTION PERIOD

Note: For retention longer than 1 year, request will need to be resubmitted.

FOR DEMA USE ONLY

RECEIVED BY	DATE	TIME
APPROVED/DENIED BY	DATE	TIME
ENTERED IN CAD BY	DATE	TIME
REMOVED FROM CAD BY	DATE	TIME