

# Dauphin County Local Share Municipal Grant Hearing Information Sheet

The Dauphin County Gaming Advisory Board (the “Board”) will notify applicants to the Local Share Municipal Grant program of the date and time set for the public meeting to hear oral presentations of proposed projects eligible for the current round of grant funding. **No more than 30 minutes** will be afforded for a presentation, regardless of the number of applications or grant requests submitted by a single applicant or sponsored by a single applicant.

## Dauphin County Gaming Advisory Board:

The 30-minute oral presentation period set aside for an applicant is designated as the Board’s time to ask questions about the applicant’s grant request and proposed project and to gain information to be used in the Board’s review process and ultimate recommendation of projects to the Dauphin County Board of Commissioners for grant awards. Keep the following in mind:

- The Board may use the entire 30 minute period;
- There may be little or no time for an applicant to give a formal presentation.

## Local Share Municipal Grant Applicants:

An applicant invited to a hearing must be prompt and prepared. Applicants should arrive at least 30 minutes prior to their scheduled hearing time. To prepare for the hearing:

- Know your project;
- Know the total requested grant amount;
- Know the project funding sources; and
- Know the timeline for completing the project.

Applicants are also encouraged to be prepared to provide the Board with any updates concerning their project, such as updated budgets, timelines and funding sources. An applicant that intends to give an oral and/or visual presentation should anticipate interruptions by the Board and **must email an electronic copy of the PowerPoint presentation to [bechevarria@dauphincounty.gov](mailto:bechevarria@dauphincounty.gov)** at least one (1) business day before the scheduled hearing in the event time constraints prevent an applicant from completing their presentation. Flash drives will not be accepted. In the alternative, an applicant should bring 12 copies of their PowerPoint presentation.

An applicant is permitted to bring supporters to the hearing.

## Additional Information:

The Board reserves the right to establish an application dollar threshold for participation in the oral presentations or otherwise excuse applicants from said presentations. The lack of an oral presentation from such applicants will not be a detriment to their applications. Applicants that do not receive an invitation to give an oral presentation may be invited by the Board to a public meeting where those remaining applications will be discussed. **Applicants that fail to schedule a pre-application conference will not be invited to give an oral presentation.**