Dauphin County Human Services

Request for Information (RFI)

**Issued June 10, 2024**

## SCOPE:

This is a Request for Information (RFI), as defined in Federal Acquisition Regulation (FAR) 15.201(e). Dauphin County Human Services is issuing this RFI in an effort to gain a better understanding of available and interested community providers, their training needs, associated costs, and potential services capable of satisfying the cross-systems prevention services including technical, functional, operational, and/or capabilities described in this RFI.

Any information submitted by respondents to this request is strictly voluntary. This is not a request for proposal, request for quotation, or invitation for bid, nor does its issuance obligate or restrict Dauphin County to an eventual acquisition approach. The Government does not intend to award a contract on the basis of responses from this RFI or pay for the preparation of any information submitted or for the use of such information. All information received from this RFI will be used for planning and market research purposes only.

To the maximum extent possible, please submit non-proprietary information. Any proprietary information submitted should be identified as such and will be properly protected from disclosure. Dauphin County shall not be liable for damages related to proprietary information that is not properly identified. Proprietary information will be safeguarded in accordance with the applicable Government regulations. Responses to the RFI will not be returned.

## BACKGROUND:

Dauphin County Human Services has a cross-systems approach to serving individuals and families. Investigating all opportunities throughout Dauphin County to increase access and services for the goal of preventing children, youth and adults from becoming at risk for a variety of social and individual concerns is paramount in this RFI process. The following mission statements are shared as a basis for responding to this RFI. Responses can be focused on one or multiple areas of human services related to prevention services.

*Dauphin County Department of Drug and Alcohol Services’ Mission: To serve those affected with substance use disorders by providing high quality prevention, intervention, treatment services and recovery support in Dauphin County.*

Dauphin County Department of Drug and Alcohol Services, with oversight from the Pennsylvania Department of Drug and Alcohol Programs, works to ensure the advancement and implementation of substance use prevention programs throughout Dauphin County. Programs are chosen based on proven methodologies such as research, local innovation, and other proven strategies within the substance use prevention field. Substance use prevention focuses on addressing identified needs and risk as well as promoting protective factors within individuals and communities.

Dauphin County Department of Drug and Alcohol Services values collaborations with community partners to increase service delivery throughout the County. Community providers are able to request funds to implement and facilitate substance use prevention programs. Priority is given to evidence-based programs targeting middle-school aged youth or family systems. [A guide for Prevention Program Listing can be found at: [PrevAgency\_DDAP Prevention Program Listing.pdf (pa.gov)]](https://www.ddap.pa.gov/Documents/Data%20System/PrevAgency_DDAP%20Prevention%20Program%20Listing.pdf)

Potential providers must be willing to complete all mandated training within the required time frames, have appropriate clearances to work with youth, and favorable background checks to work with youth and older adults.

*Dauphin County Department of Mental Health/Autism/ Developmental Programs’ (MH/A/DP) mission is to assure that these services are of the highest quality possible, are cost-effective, and are readily available to all who need them. We promote family-centered services in our early intervention program, recovery and resiliency in our mental health program, and self-determination in our intellectual disabilities program.*

Dauphin County Department of Mental Health/Autism/Developmental Programs (MH/A/DP) provides funding and administrative oversight for services in our community that support people and their families living with developmental delays, mental illness, and intellectual disabilities. Any prevention funding must comply with both Federal and State regulations as well as best practices.

*Dauphin County Social Services for Children and Youth is a public agency dedicated to the Safety, Permanency and Well-being of children and families.   We ensure these three principles through effective family engagement, community outreach and best practices for prevention and intervention when necessary.   We train and educate our staff to engage in best practices to assure a child centered family focused approach to empower and engage the families of Dauphin County.*

In compliance with Family First Prevention service Act, Dauphin County Social Services for Children and Youth looks to engage and empower families and communities to build supports that enhance the safety of children and youth through use of [programming](https://preventionservices.acf.hhs.gov/) approved by the Administration for Children and Families (ACF). The Agency can utilize Federal Title IV-E funding to support programming outlined on the clearinghouse. Programming which encompasses mental health, substance abuse, enhancing in-home parenting skills, and kinship support are essential in attaining the Agency’s mission of keeping children safely within their families and communities. The Agency needs in-home programming services to safely meet the needs of families and children and prevention out-of-home placements.

## PURPOSE:

The purpose of this RFI is to gather information for you and/or your agency related to any prevention programming in Dauphin County in hopes of increasing service delivery across our community.Dauphin County Human Services Departments are interested in information gathering for the following goals:

### GOAL: For all community members to have access to evidence based and evidence informed prevention programming specific to each systems needs in Dauphin County.

#### Solution Approach

### *SOLUTION*: *Increase community-based providers to deliver evidence-based prevention programming across Dauphin County.*

#### Requested Information

1. Describe yourself or your organization. Please include information pertaining to your organization’s history, size, scope, and background.
2. Describe your or your organization’s view on substance use, child abuse and neglect, mental health and addiction.
3. Describe your or your organization’s interest and/or experience providing prevention services or other community-based services.
4. Describe any outcome or effectiveness measures that your organization is currently utilizing to evaluate the success of your services.
5. Describe any current or past work with state or local government.
6. Describe the size and characteristics of the proposed target population your organization would be interested in serving.
7. Describe any current prevention training you or your staff have completed. If none, detail your interest and availability for training.
8. Describe what additional resources would be needed to make you or your organization successful in facilitating prevention programming.

### Additional Information Requested (as you feel appropriate for your project):

Provide the following business information:

1. Individual/Company Name
2. Telephone Number
3. Email Address
4. Point of Contact for further clarification or questions.

## Questions:

Questions with regard to this RFI are requested to be submitted by e-mail to: [Niannacone@dauphincounty.gov](mailto:Niannacone@dauphincounty.gov).

### Nitarah Iannacone

Dauphin County Department of Drug and Alcohol Services

Assistant Administrator

3815 Tecport Drive

Harrisburg, PA 17112

## RESPONSES:

Responses to this RFI are requested to be submitted by e-mail to: [Blindsey@dauphincounty.gov](mailto:Blindsey@dauphincounty.gov).

### Brittany Lindsey

Dauphin County Department of Drug and Alcohol Services

SCA Program Representative

3815 Tecport Drive

Harrisburg, PA 17112

**RFI Responses are due July 15th, 2024 before close of business hours at 4:30pm.**

Response should be single-spaced, Times New Roman, 12 point font, with one inch margins all around, compatible with MS Word for Microsoft 365, with a total page count not to exceed six (6) pages. Response, including attachments, shall not exceed 10 MB. Each page of your package shall be printable on 8 ½” x 11” paper. Please note that some email systems may block file types such as .zip or other macro-enabled extensions; respondents should verify receipt.

Any response submitted by respondents to this request constitutes consent for that submission to be reviewed by Dauphin County Human Services Departments c/o Dauphin County Drug and Alcohol Services. The responses may be forwarded to other Government entities in consideration for applicability to other programs.

Respondents are advised that is under no obligation to provide feedback with respect to any information submitted. All submissions become Dauphin County property and will not be returned.

This RFI is issued solely for information purposes. It does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future. This RFI does not commit Dauphin County to contract for any supply or service in any manner. Respondents are advised that the U.S. Government will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested parties’ expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued.