

CITIZEN PARTICIPATION PLAN
for
DAUPHIN COUNTY, PENNSYLVANIA
DEPARTMENT OF COMMUNITY & ECONOMIC
DEVELOPMENT



RELATING TO THE ADMINISTRATION OF
THE COMMUNITY PLANNING & DEVELOPMENT PROGRAMS
OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Revised: 6/21/24

Amendment History:

Date of Amendment	Public Comment Period Dates	Description of Amendment
07/13/2022	5/25/2022 – 6/23/2022	Audit of plan to check compliance for submission with the Consolidated Plan for 2022-2026
06/21/2024	06/27/2024 – 07/14/2024	Revision of Substantial Amendment criteria

CITIZEN PARTICIPATION PLAN

Dauphin County, Pennsylvania

Table of Contents

A. Introduction	5
Purpose	
Lead Agency	
Contact Person	
Effective Date	
B. Encouragement of Citizen Participation	6
General	
Non-English Speakers	
Persons with Disabilities	
LMI Persons	
Organizations and Agencies	
Local Public Housing Authorities	
Public Notices	
Public Hearings	
Technical Assistance	
Online Access	
Other Engagement Techniques	
C. The Citizen Participation Plan	8
Plan Development	
Public Review of the Draft Plan	
Public Hearing	
Comments Received on the Draft Plan	
County Commissioners Action	
Submission to HUD	
Amendments to the Approved Citizen Participation Plan	
Amendment Considerations	
Draft Amended Plan Review	
Comments Received on Draft Amended Plan	
Public Hearing	
County Commissioners Action	
Submission to HUD	
Plan Access	
Plan Access	
D. The Consolidated Plan	9
Plan Development	
Stakeholder Consultation and Citizen Outreach	
Public Hearings	
Potential Displacement of Persons	
Public Display and Comment Period	
Comments Received on the Draft Consolidated Plan	
Action	
Submission to HUD	
Revisions to the Consolidated Plan	
Revision Considerations	
Public Display and Comment Period	
Comments Received on the Draft Revised Consolidated Plan	

County Commissioners Action
Submission to HUD
In the Event of a Disaster
Plan Access

E. The Annual Action Plan 13

Plan Development
Public Hearings
Public Display and Comment Period
Comments Received on the Draft Annual Action Plan
County Commissioners Action
Submission to HUD
Revisions to the Annual Action Plan
Revision Considerations
Public Display and Comment Period
Comments Received on the Draft Revised Annual Action Plan
County Commissioners Action
Submission to HUD
In the Event of a Disaster
Plan Access

F. Consolidated Annual Performance and Evaluation Report (CAPER) 16

Report Development
Report Considerations
Public Display and Comment Period
Comments Received on the Draft CAPER
Submission to HUD

G. Section 108 Loan Assistance Guarantee Program 17

Development of Section 108 Loan Guarantee Application
Public Display and Comment Period
Comments Received on the Proposed Section 108 Application
Submission to HUD

H. Complaints 18

**AMENDED CITIZEN PARTICIPATION PLAN
DAUPHIN COUNTY, PA
DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT**

A. Introduction

Purpose

Pursuant to the citizen participation requirements of 24 CFR Part 91 and 24 CFR Part 5, the Dauphin County Department of Community & Economic Development, set forth the following amended Citizen Participation Plan (the “Plan”) as it relates to the administration of the Community Planning and Development (CPD) programs funded by the U.S. Department of Housing and Urban Development (HUD).

Dauphin County is an Entitlement Grantee under the federal Community Development Block Grant (CDBG) Program, the HOME Investment Partnerships Program (HOME) and the HOME-American Rescue Plan (ARP) Program. The County Department of Community & Economic Development is responsible for the statutory and regulatory requirements for each of these programs as the programs’ administrator.

The Plan presents the County’s intent for providing for and encouraging all citizens to participate in the development, revision, amendment, adoption, and implementation of:

- 1) The Citizen Participation Plan
- 2) The Consolidated Plan (CP)
- 3) The Annual Action Plan (AAP)
- 4) The HOME-ARP Allocation Plan
- 5) The Consolidated Annual Performance and Evaluation Report (CAPER), and
- 6) The Section 108 Loan Guarantee Program

Lead Agency

The Department of Community & Economic Development is the lead agency responsible for the administration of the programs covered by the Plan.

Contact Person

All communication regarding the documents covered by this Plan, comments, complaints, reasonable accommodation for disabled persons, translation services, or other elements shall be directed to:

George Connor, Executive Director
3211 North Front Street, Suite 301-C
Harrisburg, PA 17110
Phone: (717) 780-6250
gconnor@dauphincounty.gov

Effective Date

Subsequent to approval of this amended Citizen Participation Plan by the Dauphin County Commissioner, the Plan shall be effective until it is amended or otherwise replaced.

B. Encouragement of Citizen Participation

General

The County provides for and encourages citizens to participate in the development, revision, amendment, adoption and implementation of the Citizen Participation Plan, the Consolidated Plan, the Annual Action Plan, the HOME-ARP Allocation Plan and the CAPER. The County encourages participation by low- and moderate-income persons, particularly those living in areas designated as revitalization areas or in slum and blighted areas and in areas where HUD funds are proposed to be used, and by residents of predominantly low- and moderate- income neighborhoods. With respect to the public participation initiatives included in this Plan, the County will take appropriate actions to encourage the participation of all citizens, including minorities, non-English speaking persons, and persons with disabilities, as described below.

Non-English Speakers

Where a significant number of non-English speaking residents can be reasonably expected to participate in a public meeting, an interpreter will be provided upon written request to the County's Department of Community & Economic Development no less than 48 hours prior to the day of a public meeting.

To encourage these residents to participate in the development of the documents covered by this Plan, the County will provide a Spanish version of meeting agendas, handouts and surveys at meetings and stakeholder interviews conducted for each planning process if requested no less than 48 hours prior to a meeting or interview.

Persons with Disabilities

Persons with disabilities requiring special accommodations to participate in public meetings should call the Contact Person, or a designee, no later than five (5) business days prior to the day of a meeting. The County will conduct all public meetings in locations that are handicapped-accessible, when available. If requested, the County will mail copies of public meeting notices to persons who are homebound and request such accommodation no less than seven days prior to the public meeting.

Low- and Moderate-Income Persons

The County will attempt to conduct at least one public meeting in a neighborhood that contains at least 51% low- and moderate-income residents, based on current HUD data, during the development of the Consolidated Plan, the Annual Action Plan and/or the CAPER.

Organizations and Agencies

The County encourages the participation of local and regional institutions, the Continuum of Care, businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations in the process of developing, revising, amending, adopting and implementing all documents covered by this Plan. This will be achieved through stakeholder interviews, focus groups and/or public meetings.

Dauphin County Housing Authority

The County encourages, in consultation with the Dauphin County Housing Authority, the participation of residents of any public housing development located within the County, in the process of developing, revising, amending, adopting and implementing the documents covered by this Plan. The County will provide information to the executive director of DCHA about the Consolidated Plan activities related to

the public housing developments and communities so that they can make this information available at the annual public hearings required for the Housing Authority Agency Plan.

The County encourages participation by resident advisory boards and resident councils of the DCHA. This will be carried out by providing information on public meetings, surveys and other outreach initiatives related to the documents covered by this Plan.

Public Notices

Public review/comment periods and public hearings held in the process of developing, revising, amending, adopting and implementing the documents covered by this Plan shall be advertised in The Patriot newspaper no less than one day before the public review and comment period commences and no less than seven days before a public hearing is held.

Public Hearings

All public hearings will be scheduled at times and locations that are reasonably convenient for potential and actual program beneficiaries, and with accommodation for persons with disabilities and non-English Spanish speakers in accordance with this Plan.

Technical Assistance

The staff of the Department of Community & Economic Development is available to assist organizations and other eligible entities that are interested in submitting a proposal to obtain funding through the CDBG and HOME programs. All potential applicants are strongly encouraged to contact the Contact Person, or a designee, for technical assistance before initiating a funding request application.

Online Access

The County will post draft copies and final copies of all documents covered by this Plan on its website accessible at: <https://www.dauphincounty.gov/government/support-services/community-and-economic-development>

Other Engagement Techniques

The Plan may be amended as the County continues to gain access to technology that improves the avenues of participation by its residents.

C. The Citizen Participation Plan

Amendments to the Approved Citizen Participation Plan

The County shall follow the following procedure to amend its approved Citizen Participation Plan, as needed.

a. Amendment Considerations

The County will amend the Plan, as necessary, to ensure adequate engagement and involvement of the public in making decisions related to its HUD programs. Substantial amendments to the Citizen Participation Plan may be required should a provision of the Plan be found by the County to conflict with HUD regulations, or when changes in HUD regulations occur. Edits to the Plan that only include updated contact information or editorial changes for clarity will not be placed for a formal public review and comment period.

b. Draft Amended Citizen Participation Plan Review

The DRAFT of the Amended Citizen Participation Plan will be made available for public review for a 15-day period prior to consideration and adoption by the Dauphin County Office of Community and Economic Development and may be done concurrently with the public review and comment process for the Consolidated Plan or Annual Action Plan. Copies of the DRAFT Amended Citizen Participation Plan will be made available for review at the following locations:

- County website: <https://www.dauphincounty.gov/government/support-services/community-and-economic-development>
- Dauphin Community & Economic Development, 3211 North Front Street, Suite 301-C, Harrisburg, PA 17110
- Northern Dauphin Human Services Center, 295 State Drive, Elizabethville, PA 17023
- Housing Authority of the County of Dauphin, 501 Mohn Street, Steelton, PA 17113

c. Comments Received on Draft Amended Plan

Written comments will be accepted by the Contact Person, or a designee, during the 15-day public review period.

d. Public Hearing

There will be no public hearing conducted when there is an amendment to the Citizen Participation plan, unless it is part of the Consolidated Plan or Annual Action Plan.

Plan Access

The approved Amended Citizen Participation Plan will be kept on file at the Dauphin County Department of Community and Economic Development. The plan can be accessed online at: <https://www.dauphincounty.gov/government/support-services/community-and-economic-development/economic-development-corporation>. Hard copies can be made available by contacting the Contact Person, or a designee.

D. The Consolidated Plan (CP)

Plan Development

The County will follow the process and procedures described below in the development of its Consolidated Plan (CP).

a. Stakeholder Consultation and Citizen Outreach

In the development of the CP, the County will consult with other public and private agencies including, but not limited to, the following:

- Dauphin County Housing Authority
- Other assisted housing providers
- Social service providers including those focusing on services to minorities, families with children, the elderly, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, and other protected classes
- Community-based and regionally based organizations that represent protected class members and organizations that enforce fair housing laws
- Regional government agencies involved in metropolitan-wide planning and transportation responsibilities
- Broadband internet service providers, organizations engaged in narrowing the digital divide
- Agencies whose primary responsibilities include the management of flood prone areas, public land or water resources
- Emergency management agencies
- Other related organizations and agencies

When preparing the portion of the CP concerning lead-based paint hazards, the County shall consult with local or state health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead-poisoned.

When preparing the description of priority non-housing community development needs, the County will notify adjacent units of local government, to the extent practicable. This shall involve, at a minimum, the County sending a letter to the chief elected official of each adjacent unit of government notifying them of the draft CP and how to access a copy online for review and comment.

A variety of mechanisms may be utilized to solicit input from these persons/service providers/agencies/entities. These include written letters, telephone or in-person interviews, mail surveys, internet-based feedback and surveys, focus groups, and/or consultation workshops.

b. Public Hearings

The County will conduct at least two public hearings on the development of the CP. The first public hearing will be conducted before the draft CP is published for public comment during which time the County will address housing and community development needs, development of proposed activities, the amount of assistance the County expects to receive (including grant funds and program income), the range of activities that may be undertaken, including the

estimated amount that will benefit low- and moderate-income residents, and a review of program performance.

The second public hearing will be conducted during or after the 30-day public comment period during which the County will address identified housing and community development needs, proposed eligible activities, and proposed strategies and actions for affirmatively furthering fair housing consistent with the Analysis of Impediments to Fair Housing Choice.

c. Potential Displacement of Persons

Although the County does not anticipate any residential displacement to occur in the foreseeable future, it is required to describe its plans to minimize the displacement of persons and to assist any persons displaced. When displacement is unavoidable on a temporary or permanent basis, the County will comply with the federal Uniform Relocation Act. Should displacement of residents be necessary as a result of the use of funds covered by this Plan, the County, or its subrecipient, shall compensate residents who are actually displaced in accordance with *HUD Handbook No. 1378, Tenant Assistance, Relocation and Real Property Acquisition*. This resource is accessible online at http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/handbooks/cpd/13780.

d. Public Display and Comment Period

The draft CP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary and purpose of the CP; the anticipated amounts of funding (including program income, if any); proposed activities likely to result in displacement, if any; plans for minimizing the displacement of persons as a result of CDBG activities, if any; plans to assist persons actually displaced by the project, if any; the dates of the public display and comment period; the locations where copies of the draft CP can be examined; how comments will be accepted; when the document will be considered for action by the County Commissioners; and, the anticipated submission date to HUD. Copies of the draft CP will be made available for review at the following locations:

- County website: <https://www.dauphincounty.org/>
- Dauphin Community & Economic Development, 3211 North Front Street, Suite 301-C, Harrisburg, PA 17110
- Northern Dauphin Human Services Center, 295 State Drive, Elizabethville, PA 17023
- Housing Authority of the County of Dauphin, 501 Mohn Street, Steelton, PA 17113

In addition, the County will make available a reasonable number of free copies of the draft document to residents and groups that request them in writing.

e. Comments Received on the Draft Consolidated Plan

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of county residents received in writing, or orally at the public hearings, in preparing the final CP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final CP for submission to HUD.

f. County Commissioners Action

Following the public hearing, the CP will be presented to the County Commissioners for consideration and formal action.

g. Submission to HUD

The CP will be submitted to HUD no less than 45 days before the start of the County's five-year program cycle, unless otherwise directed by HUD.

Revisions to the Consolidated Plan

The County shall follow the following procedure to revise its CP, as needed.

a. Revision Considerations

There are two types of amendments that may occur with the CP: minor amendments and substantial amendments. An amendment to the approved CP is considered substantial under the following circumstances:

- An activity or strategy is added to or deleted from the Consolidated Plan
- A change in the purpose, scope, location, or beneficiaries of an activity previously described
- A fifty (50) percent change (either increase or decrease) in federal funding for an activity

All other changes that do not meet the criteria defined above will be considered minor amendments, will be reviewed and approved by the County's Department of Community & Economic Development and will not be subject to public comments. These changes will be fully documented and signed by the Director of the Department of Community & Economic Development.

The County may choose to submit a copy of each amendment to the CP to HUD as it occurs, or at the end of the program year. Letters transmitting copies of amendments will be signed by the Director of the County's Department of Community & Economic Development.

b. Public Display and Comment Period

The draft Revised CP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the proposed revised CP can be examined, how comments will be accepted, when the document will be considered for action by the County Commissioners, and the anticipated submission date to HUD. Copies of the draft Revised CP will be made available for review at the following locations:

- County website: <https://www.dauphincounty.gov/>
- Dauphin Community & Economic Development, 3211 North Front Street, Suite 301-C, Harrisburg, PA 17110
- Northern Dauphin Human Services Center, 295 State Drive, Elizabethville, PA 17023
- Housing Authority of the County of Dauphin, 501 Mohn Street, Steelton, PA 17113

In addition, the County will make available a reasonable number of free copies to residents and groups that request them in writing.

c. Comments Received on the Draft Revised Consolidated Plan

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of county residents received in writing, or orally at public hearings, in preparing the final Revised CP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final Revised CP for submission to HUD.

d. County Commission Action

Following the public hearing, the Revised CP will be presented to the County Commission for consideration and formal action.

e. Submission to HUD

The Revised CP will be submitted to HUD upon County Commission approval.

In the Event of a Disaster

In the event of a local, state or federally declared disaster or emergency where public places may be closed to the public or in-person participation may not be feasible or large gatherings may be considered a public health risk, the County will conduct public hearings and meetings virtually via conference call or live web-streaming with the ability to ask questions and provide comment in real time. Accommodations will be made for persons with disabilities and non-English speaking persons upon request, such as sign language or language interpretation services. Documents for public review will be shared via the County's website. Copies of the document will may be mailed or e-mailed upon request.

Additionally, where program funds covered by this Plan may be expended to carry out eligible activities to address the County's disaster response, the County's requirements under this Plan will be streamlined to include:

- a. A 5-day public display and comment period to amend the CP or a period of public as outlined and directed by HUD or the State of Pennsylvania.
- b. A minimum of one public hearing shall be held to receive comments on the revised CP.
- c. Following the public hearing, the Revised CP will be presented to the County Commissioners for consideration and formal action.
- d. The revised CP will be submitted to HUD upon County Commission approval.

Plan Access

The Revised CP will be kept on file at the County's Department of Community & Economic Development. The plan can be accessed online at <https://www.dauphincounty.org/>. Hard copies can be made available by contacting the Contact Person, or a designee.

E. The Annual Action Plan (AAP)

The Annual Action Plan (AAP) is a component of the CP, and it describes the County's proposed use of available federal and other resources to address the priority needs and specific objectives in the CP for each program year; the County's method for distributing funds to local non-profit organizations; and the geographic areas of the County to which it will direct assistance.

Plan Development

The County will follow the process and procedures described below in the development of its AAP.

a. Public Hearings

The County will conduct at least two public hearings during the development of the AAP, both of which may be conducted in conjunction with the Consolidated Plan. The first public hearing will be conducted before the AAP draft is published for public comment, will address housing and community development needs, development of proposed activities, the amount of assistance the County expects to receive (including grant funds and program income), the range of activities that may be undertaken, including the estimated amount that will benefit low- and moderate-income residents, and a review of program performance.

The second public hearing will be conducted during or after the 30-day public comment period during which the County will address identified housing and community development needs, proposed eligible activities, and proposed strategies and actions for affirmatively furthering fair housing consistent with the Analysis of Impediments to Fair Housing Choice.

b. Public Display and Comment Period

The draft AAP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the AAP, the anticipated amounts of funding (including program income, if any), the dates of the public display and comment period, the locations where copies of the draft AAP can be examined, how comments will be accepted, when the document will be considered for action by the County Commission and the anticipated submission date to HUD. Copies of the draft AAP will be made available for review at the following locations:

- County website: <https://www.dauphincounty.gov/government/support-services/community-and-economic-development>
- Dauphin Community & Economic Development, 3211 North Front Street, Suite 301-C, Harrisburg, PA 17110
- Northern Dauphin Human Services Center, 295 State Drive, Elizabethville, PA 17023
- Housing Authority of the County of Dauphin, 501 Mohn Street, Steelton, PA 17113

In addition, the County will make available a reasonable number of free copies to residents and groups that request them in writing.

c. Comments Received on the Draft Annual Action Plan

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at the public hearings, in preparing the final AAP. A

summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final AAP for submission to HUD.

d. County Commission Action

Following the public hearing, the AAP will be presented to the County Commission for consideration and formal action.

e. Submission to HUD

The AAP will be submitted to HUD no less than 45 days before the start of the County's annual program year, unless otherwise directed by HUD.

Revisions to the Annual Action Plan

The County shall follow the following procedure to revise its AAP, as needed.

a. Revision Considerations

There are two types of amendment that may occur with the AAP: minor amendments and substantial amendments. An amendment to the approved AAP is considered substantial under the following circumstances:

- When an eligible activity is added or deleted
- When a change occurs in the purpose, location, or beneficiaries of an activity previously approved
- When a fifty (50) percent change in federal funding occurs for an activity.

All other changes to funding allocations or approved eligible activities that do not meet the criteria defined above will be considered minor amendments, will be reviewed and approved by the Executive Director of the Department of Community & Economic Development and will not be subject to public comments. These changes will be fully documented and signed by the Executive Director of the Department of Community & Economic Development.

The County may choose to submit a copy of each amendment to the AAP to HUD as it occurs, or at the end of the program year. Letters transmitting copies of amendments will be signed by the Executive Director of the Department of Community & Economic Development.

b. Public Display and Comment Period

The draft Revised AAP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the draft AAP can be examined, how comments will be accepted, when the document will be considered for action by the County Commissioners, and the anticipated submission date to HUD. Copies of the draft Revised AAP will be made available for review at the following locations:

- County website: <https://www.dauphincounty.gov/government/support-services/community-and-economic-development>
- Dauphin Community & Economic Development, 3211 North Front Street, Suite 301-C, Harrisburg, PA 17110
- Northern Dauphin Human Services Center, 295 State Drive, Elizabethville, PA 17023

- Housing Authority of the County of Dauphin, 501 Mohn Street, Steelton, PA 17113

In addition, the County will make available a reasonable number of free copies to residents and groups that request them in writing.

c. Comments Received on the Draft Revised Annual Action Plan

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at public hearings, in preparing the final Revised AAP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final revised AAP for submission to HUD.

d. County Commissioners Action

Following the public hearing, the Revised AAP will be presented to the County Commission for consideration and formal action.

e. Submission to HUD

The revised AAP will be submitted to HUD upon the County Commission approval.

In the Event of a Disaster

In the event of a local, state or federally declared disaster or emergency where public places may be closed to the public or in-person participation may not be feasible or large gatherings may be considered a public health risk, the County will conduct public hearings and meetings virtually via conference call or live web-streaming with the ability to ask questions and provide comment in real time. Accommodations will be made for persons with disabilities and non-English speaking persons upon request, such as sign language or language interpretation services. Documents for public review will be shared via the County's website. Copies of the document will may be mailed or e-mailed upon request.

Additionally, where program funds covered by this Plan may be expended to carry out eligible activities to address the County's disaster response, the County's requirements under this Plan will be streamlined to include:

- a. A 5-day public display and comment period to amend the AAP or a period of public as outlined and directed by HUD or the State of Pennsylvania.
- b. A minimum of one public hearing shall be held to receive comments on the Revised AAP.
- c. Following the public hearing, the Revised AAP will be presented to the County Commissioners for consideration and formal action.
- d. The Revised AAP will be submitted to HUD upon the County Commission approval.

Plan Access

The Revised AAP will be kept on file at the County's Department of Community & Economic Development. The plan can be accessed online at <https://www.dauphincounty.org/>. Hard copies can be made available by contacting the Contact Person, or a designee.

F. Consolidated Annual Performance and Evaluation Report (CAPER)

Report Development

The County shall follow the following procedure in the drafting and adoption of its Consolidated Annual Performance and Evaluation Report (CAPER).

a. Report Considerations

The County will evaluate and report the accomplishments and expenditures of the previous program year for CDBG and HOME and draft the CAPER in accordance with HUD requirements.

b. Public Display and Comment Period

The draft CAPER will be placed on display for a period of no less than 15 days to encourage public review and comment. The public notice shall include a brief summary and purpose of the CAPER, a summary of program expenditures, a summary of program performance, the dates of the public display and comment period, the locations where copies of the draft CAPER can be examined, how comments will be accepted, and the anticipated submission date to HUD.

Copies of the draft CAPER will be made available for review at the following locations:

- County website: <https://www.dauphincounty.gov/government/support-services/community-and-economic-development>
- Dauphin Community & Economic Development, 3211 North Front Street, Suite 301-C, Harrisburg, PA 17110
- Northern Dauphin Human Services Center, 295 State Drive, Elizabethville, PA 17023
- Housing Authority of the County of Dauphin, 501 Mohn Street, Steelton, PA 17113

c. Comments Received on the Draft CAPER

Written comments will be accepted by the County's Contact Person, or a designee, during the 15-day public display and comment period. The County will consider any comments or views of County residents received in writing in preparing the final CAPER. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final CAPER for submission to HUD.

d. Submission to HUD

The CAPER will be submitted to HUD within 90 days following the end of the County's program year.

G. Section 108 Loan Guarantee Program

Development of Section 108 Loan Guarantee Application

Applications for assistance filed by the County for Section 108 Loan Guarantee assistance authorized under HUD regulation 24 CFR Part 570, Subpart M, are subject to all provisions set forth within this Plan. Such applications for Section 108 assistance may be included as part of the Consolidated Planning process or may be undertaken separately anytime during the County's program year.

Before the County submits an application for Section 108 loan guarantee assistance, the County will make available to citizens, public agencies and other interested parties information that includes the amount of assistance the County expects to be made available (including program income), the range of activities that may be undertaken, the estimated amount that will benefit persons of low- and moderate-income, and any activities likely to result in displacement.

Public Display and Comment Period

The County will publish its proposed Section 108 loan application for review and comment. The public notice shall include a summary describing the contents and purpose of the application and listing the locations where the entire application may be examined. An application for Section 108 Loan Guarantee funding shall be made available for public review for a 30-day period prior to consideration and submission to HUD and may be done concurrently with the public review and comment process for the Consolidated Plan.

Copies of the proposed Section 108 loan application will be made available for review at the following locations:

- County website: <https://www.dauphincounty.gov/government/support-services/community-and-economic-development>
- Dauphin Community & Economic Development, 3211 North Front Street, Suite 301-C, Harrisburg, PA 17110
- Northern Dauphin Human Services Center, 295 State Drive, Elizabethville, PA 17023
- Housing Authority of the County of Dauphin, 501 Mohn Street, Steelton, PA 17113

Comments Received on the Proposed Section 108 Application

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing in preparing the final application. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final application for submission to HUD.

Submission to HUD

The Section 108 Loan Application will be submitted to HUD.

H. Complaints

Residents may register complaints regarding any aspect of the CDBG or HOME programs by contacting the Contact Person, or a designee. All written complaints received will be addressed in writing within 15 days.

Residents wishing to object to HUD approval of the final CP may send written objections to:

George Connor, Executive Director
3211 North Front Street, Suite 301-C
Harrisburg, PA 17110
Phone: (717) 780-6250
gconnor@dauphincounty.gov

Objections should be made within 30 days after the County has submitted the CP to HUD. Any objections made will only be submitted to HUD for the following reasons:

- The applicant's description of needs and objectives is plainly inconsistent with available facts and data
- The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant
- The application does not comply with the requirements of the CDBG or HOME programs or other applicable laws
- The application proposed activities which are otherwise ineligible under the program regulations.

Objections shall include both an identification of requirements not met and available facts and data.