



DEPARTMENT OF MENTAL HEALTH / AUTISM / DEVELOPMENTAL PROGRAMS
100 CHESTNUT STREET, HARRISBURG, PA 17101
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MEETING DATE: March 25, 2025, 8:30AM

MEETING PLACE: Virtual

ATTENDANCE:

Board Members present:

Diane Bates-Sier, Nancy Sajeski and Robert Jenkins

Board Members absent:

Commissioner Hartwick, Cheryl Tierney, Brandy Fox, Amy McPhilemy and Travis Waters

MHADP Staff: Andrea Kepler, Tawanna Rose, Paul Geffert, Julie Peters, and Mary DeCoen

- A. **Welcome and Introductions.** Due to the lack of a quorum an informational meeting only was conducted.
- B. **Approval of the January 28, 2025 MHADP Advisory Board Meeting Minutes-** Meeting minutes were not approved due to the lack of a quorum and will be tabled until the next meeting unless a vote can be secured via email.
- C. **Renewal and approval of the Meeting Agenda**
- D. **Administrator's Report**

Autism/Developmental Programs
Intellectual Disability and Autism Services

- **Incident Management** continues to be a high priority in terms of ensuring consumers' health and safety and ensuring investigations and other related activities are completed in a timely manner. Dauphin AE has been implementing monthly reporting for providers on first sections compliance and has seen a significant decrease in entries that have not been completed with ODP IM Bulletin time frame requirements. In February we had 0 zero.

We had 98 reportable incidents and 42 required a Certified Investigator to investigate the nature of the incident.

- ADP continues to participate in the monthly **Provider Applicant Orientation Training** in collaboration with the Office of Developmental Programs (ODP) and assist new providers with activities related to ODP provider qualification. We have 0 new providers this month, (community based) who submitted all their paperwork, and we issued their DP1059. We did have 2 providers who have passed the initial test, and we are waiting for them to submit their paperwork. We have 3 who are ongoing in sending their paperwork.

- **Requalification.** We have identified 20 providers who will be participating in the requalification process. All necessary information and paperwork have been sent to them. Providers are selected based on their MPI ending in 3, 4, or 5, as well as those who have been in operation for one year. They have until the end of March to submit the required paperwork.

- **Annual Independent Monitoring for Quality (IM4Q)** We have a total of 98 individuals for the 24/25 survey. We will be working with our contracted vender CILO to review information for the 24/25 fiscal year. CILO has started to outreach to Individuals/Families, to begin interviewing. There was a recent change in how we pay for IM4Q Monitoring. The pre surveys also have been updated and completed for all 98 individuals that were picked. Interviews are scheduled and updated daily. January, we had 6 interviews. To date: we have 21 individuals who have been interviewed

- **Annual QA&I**

We had a total of 17 QA&I providers. We finished our interviews in November. We are waiting for 1 provider to establish for their agency a certified investigator. When they receive their completion certificate, they will be confirmed "complete" in passing their QA&I review.

- **ID Committee:** We had our meeting at Pathways Forward 1100 S Cameron St Harrisburg Pa. 17104. We had a new potential member who joined us. Hagir Elsheikh was happy to meet with everyone and shared her company Kareem's Mission and her outreach event in April. Reviewed the mission vision and made updates. The next meeting will be April 1st PW

- **Community Outreach** There were no community outreach for January

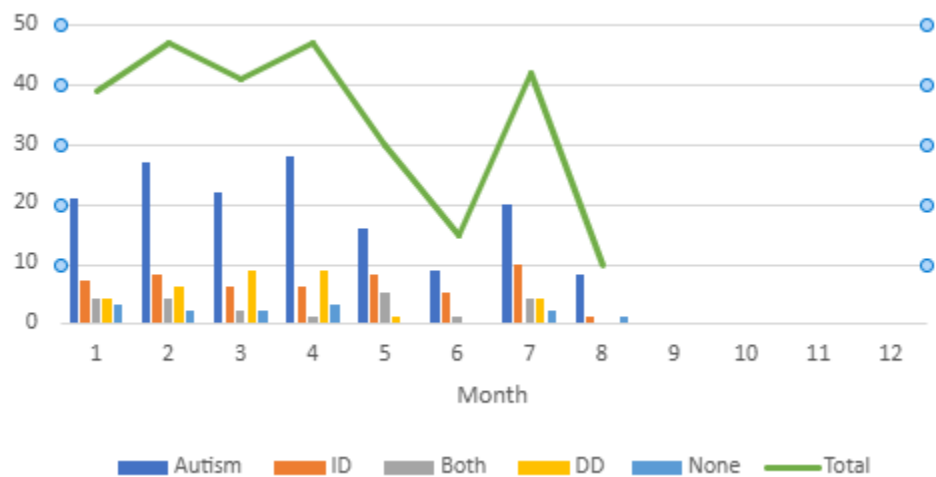
- **Intake**

For the month of February 2025, Pathways Forward received 10 calls or walk-ins from individuals/families inquiring about services. They completed 13 intakes. Slower month for inquiries, but another high month for intakes. Year to date intakes: 120

Spanish - 2

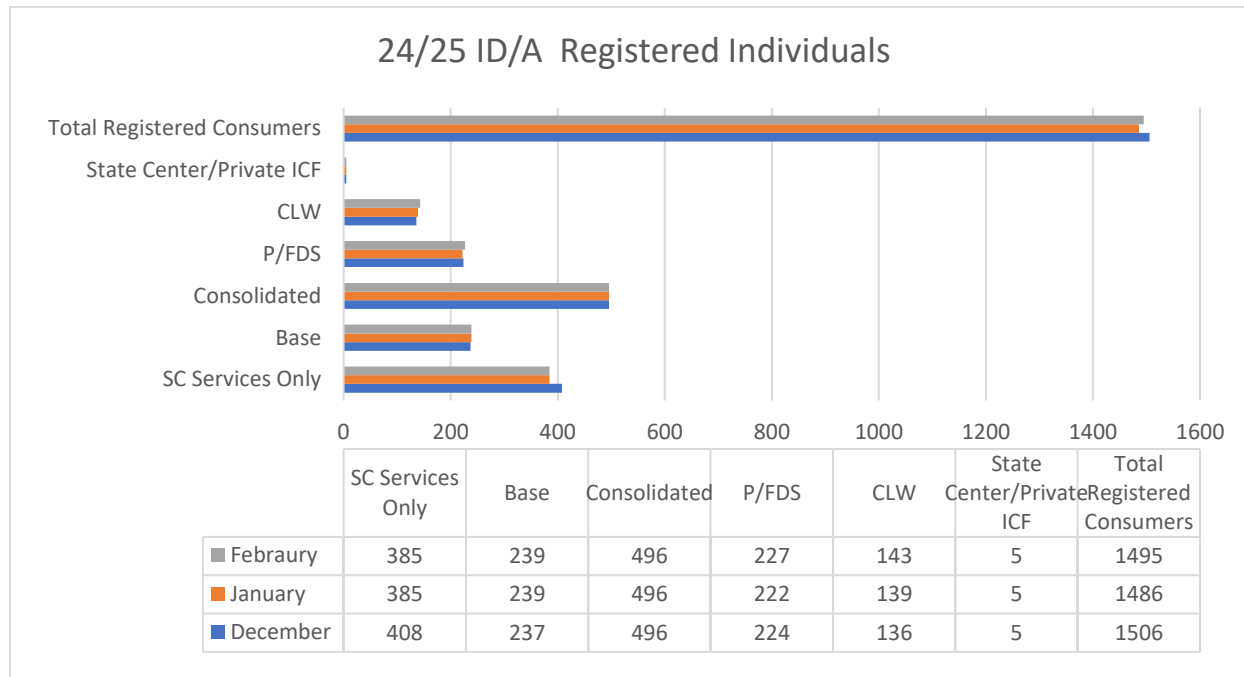
English- 31

Autism	8
ID	1
Both	0
DD	0
None	1
Total	10
2023-2024 Total	33
2022-2023 Total	28
2021-2022 Total	30
Autism	5
ID	1
Both	7
Total	13
2023-2024 Total	8
2022-2023Total	9
2021-2022 Total	7
Virtual	0
In-Person	13
Re- Referral	0



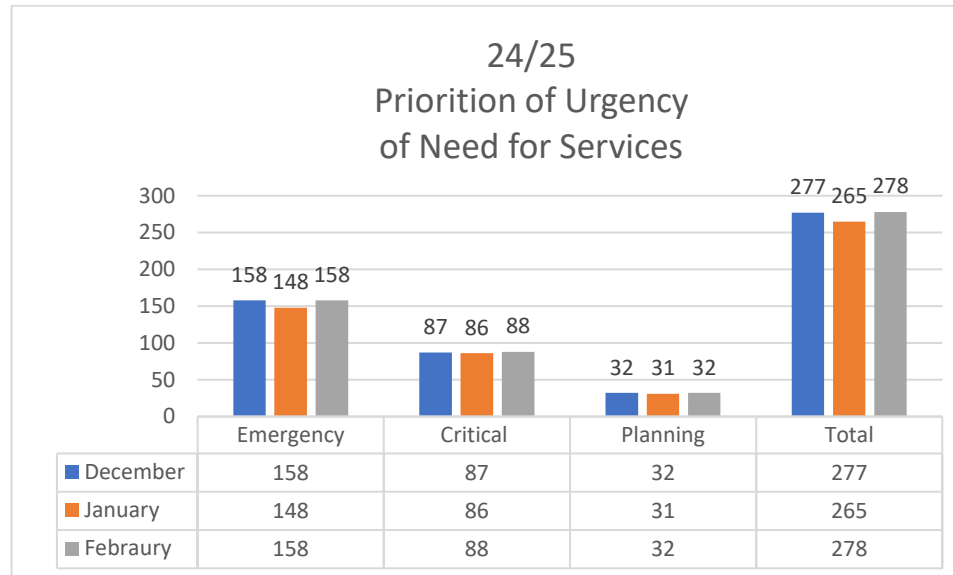
ID Individuals Registered

- As of 2025; February there are 1495 individuals registered with the Dauphin County ID/A system. Of those individuals, 5 reside in state centers or private intermediate care facilities, 227 are enrolled in Person/Family Directed Supports Waiver, (capacity 281). 143 are enrolled in Community Living Waiver (capacity is 151). 496 are enrolled in Consolidated Wavier (capacity 501). 239 receive base-funded services, and 385 are Supports Coordination services only.



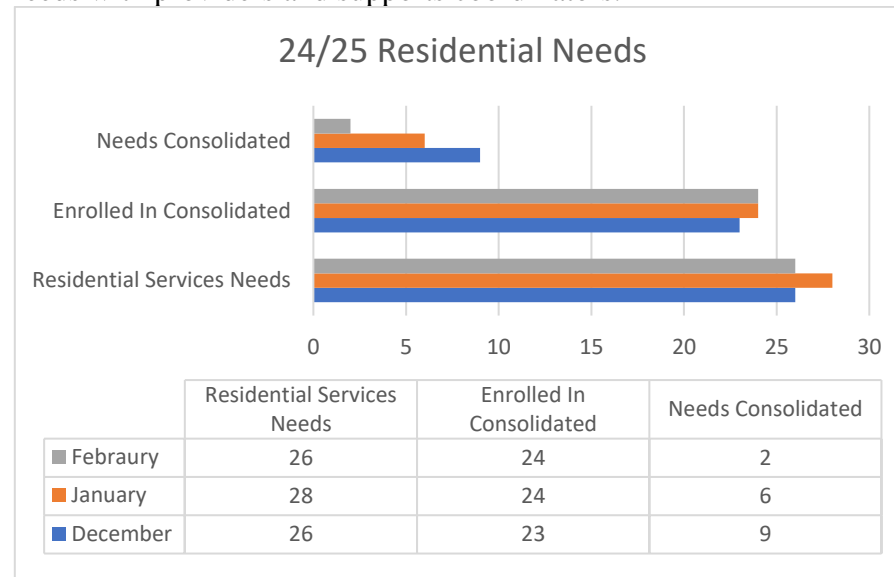
PUNS

- As of February 2025, there are 158 individuals in the Emergency category of the Prioritization of Urgency of Need for Services (PUNS), 88 individuals in the Critical category, 32 individuals in the Planning category, and a total of 278 individuals on the PUNS.



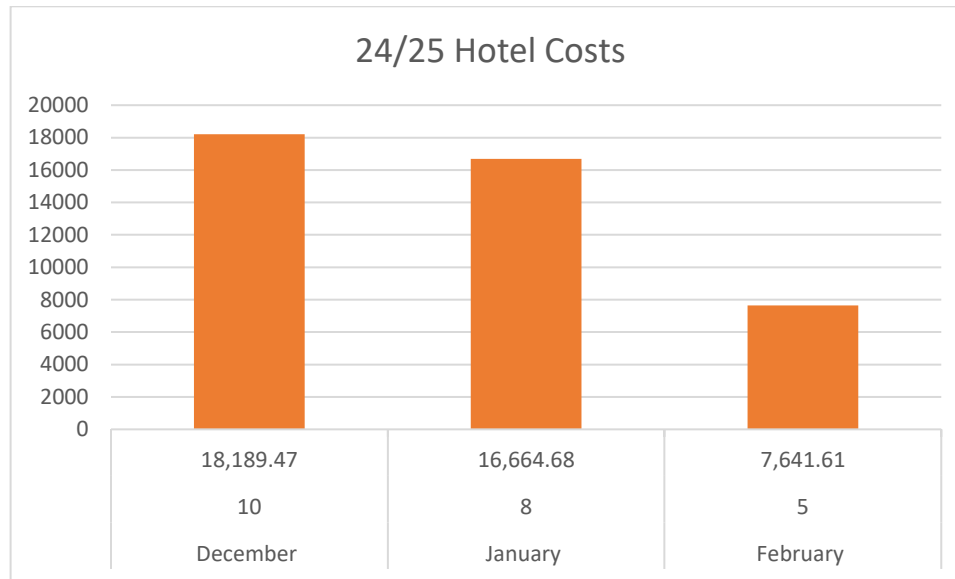
Residential Planning

- ADP is currently actively searching for residential placements for 26 individuals in need of residential services. Of these 26 individuals, 24 are currently enrolled in Consolidated Waiver and 2 require a Consolidated Waiver to meet their needs. Julie continues to work with CMU/PWF staff and to reach out to providers, to establish openings/locations, develop a process of open communication to streamline needs with providers and supports coordinators.



- ADP continues to struggle with finding safe, affordable housing options for individuals in need. In the month of February ADP had **5** individuals experiencing homelessness, we are not providing base funding for living costs. The graph below shows individuals living in hotels in and the associated monthly costs to ADP. Referrals have been made to the 811 program, Dauphin County Housing Authority, and HELP Ministries for resources and training.
- We are working to identify individuals who can contribute a portion of their monthly hotel costs. Currently, we are assisting two individuals in securing apartments through the Housing Transition and Tenancy Sustaining services offered via the waiver.

- Our goal for 2025 is to reduce the number of individuals residing in hotels to seven or fewer by the end of the fiscal year.



Early Intervention Services

Committees:

- Community Links-Committee met and discussed changes to the site. Need to re-organize the directory. We re-assessed changes and gave feedback. Committee will meet again on 5/6/25 @ 1:00.
- Transition Committee met. Discussed issues, changes and next steps to communicating transitions to families. Discussed how community links can be used as a resource information on resources in a one page for families. We also scheduled a training/transition round table day in September at PATTAN.
- Core Leadership Team meeting. Discussed updates to the survey and staff awareness of the OCDEL learning path. Updates were provided during the provider meeting.

Meetings:

- Catherine Hershey School: Chris Trautwein, Lindsay Knepp, conference coordinator and I met to review expectations for the panel that Dauphin County participated at Catherine Hershey School's annual conference.
- State Interagency Coordination Council (SICC) Discussion the new structure of the SICC with four subcommittees and their duties. Speakers: a family story and how EI impacted the family, doctor talked about sleeping safety and updates to the family survey and other OCDEL updates.
- Met with Teri Burgess to discuss the presentation for the CPR, Kindergarten roll-out Committee, slide show and outline were sent.
- Safety Training Day prep- Training Day with the assistance of Amy Reed and Gina Federico. Discussed agenda, tech needs and the training day needs. A flyer was sent out to providers and registration will begin.
- Met with Cumberland-Perry's EIC, Amy Reed, for our monthly meeting. We discussed verification results, family survey, Core Leadership Team updates, and training.
- Met with Sabina Grant-Spencer - Harrisburg School District early childhood coordinator. Talked about how we can collaborate with resource days, and information on MH/A/DP (EI) and developmental screenings.
- Met with Northern Dauphin Library staff to discuss collaboration. EI will be offering presentations and developmental screenings over the next six months. Chris Trautwein, Lindsay Boyer and Tammy Shoff are scheduled during story time.
- Quality Enhancement Plan meeting with OCDEL was completed for the addendum verification. Will be meeting again to complete the QEP.
- Met with Dr. ShaEssa Wright to discuss her new program "Empowering Individuals with Disabilities" She has been invited to the next quarterly provider meeting to introduce her program. Possible way to collaborate with providers.

- Quarterly Provider Meeting. Catherine Hershey School representative, Contact to Care and Dr. Wright give separate presentations. Went over verification results, interpretation issues, training courses, provider updates, etc. We discussed contracts, transitions and the statewide leadership conference results.

Training:

- Life Course Framework Training 1.5 hours
- Completed the Naloxone training 1 hour
- SC transition training 1 hour
- Presented at Human Resource Orientation .5 hours but was on the call for 3 hours
- Presented at Catherine Hershey School's annual conference. Chris Trautwein and Tammy Shoff were on a panel to present about EI and transition. 2 hours
- Attended the two sessions at the Catherine Hershey School's conference. 4.5 hours
- Presented at the CPR meeting. The theme was empowering families through everyday activities and EI philosophy of coaching. 1.5 hours

Annual Provider Monitoring:

- Early Bird Therapy—No improvement plan issued. There was a discussion with C/P EIC and EBT regarding how the agency monitors the family survey, ECO and FGRBI survey. Overall, good report.
- UPMC—No improvement plan issued. Discussed issue with the session note frequency matching the IFSP service page on one of the records pulled by OCDEL's verification. We discussed billing timeliness, and they continue to improve but report staffing issues. Overall, good report.
- Therapy Resource Center-spoke with Shari Bartley about our service needs and to assess if we should continue contracting. TRC hasn't provided services for DC in the past three years. Shari stated that she has offered on a few occasions through the centralized referral system but wasn't chosen. She will be looking for a ST to serve Northern Dauphin.
- Jessica Gazsi, PT No improvement plan issued. She had a very good review.

Verification:

Began correction plan. The Quality Enhancement Plan Addendum (correction plan) will run for a year. This will be reviewed with providers when the plan is completed. There needs to be another meeting in March

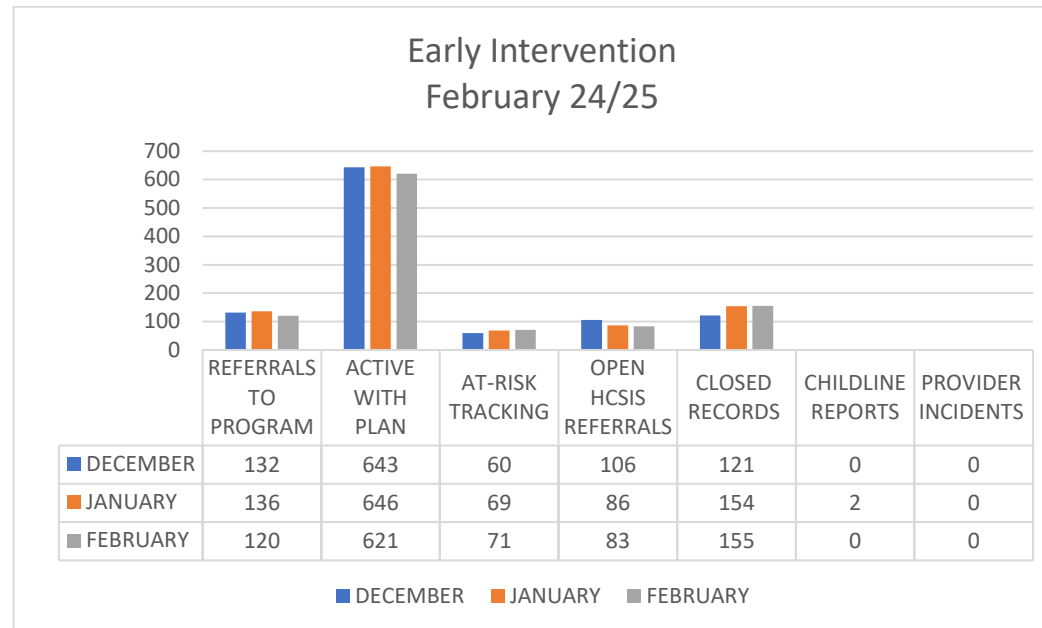
Important Projects/Other:

- Billing issues addressed weekly.
- Continued monitoring of Centralized Referral System

- Continued addressing concerns from families and providers
- Monthly status updates and corrections from OCDEL to providers
- Scheduling and developing training opportunities
- Onboarding new therapists as needed
- Daily authorizations of services
- Family Survey monthly drawing with Cumberland/Perry EIC. The family survey is an OCDEL initiative that requires 25% of the EI parents to complete a survey. The drawing is an incentive for parents to participate and have a chance to get a \$50 gift certificate.
- The annual Deaf/Blind Count was completed and due by 2/7/25.
- Worked on Annual/Transition new procedure
- Worked on revised procedure with Clear Communication
- Began contracting updates and sending materials to providers.

February Monthly EI Data

For the month of February 2025, Early Intervention received 120 referrals, served 621 children - active with plan, served 71 children – at risk tracking, and closed 155 children. There were 0 reports made to ChildLine.



- All Staff Meeting-discussed budget information, staffing, county updates.
- ID/A continues to expand the FDSS program and offers increased opportunities for physical fitness, recreation/socialization, and mental/emotional well-being for all registered individuals.
- ADP continues to collaborate with other service systems within Dauphin County including CYS and Mental Health to meet the needs of individuals with complex needs and enroll them in waiver programs as capacity to do so is available.
- ADP has continued outreach efforts to residential providers for several children and young adults that are soon transitioning out of the children's system.
- ADP also continues to offer base funding to support individuals whenever possible until waiver capacity is available.

Mental Health Monthly Report February 2025

Staffing

- New Program Specialist 2 – Children’s Mental Health – Tawanna Rose
- New Program Specialist 2 – Housing Transitions Coordinator – Kyle Bertone

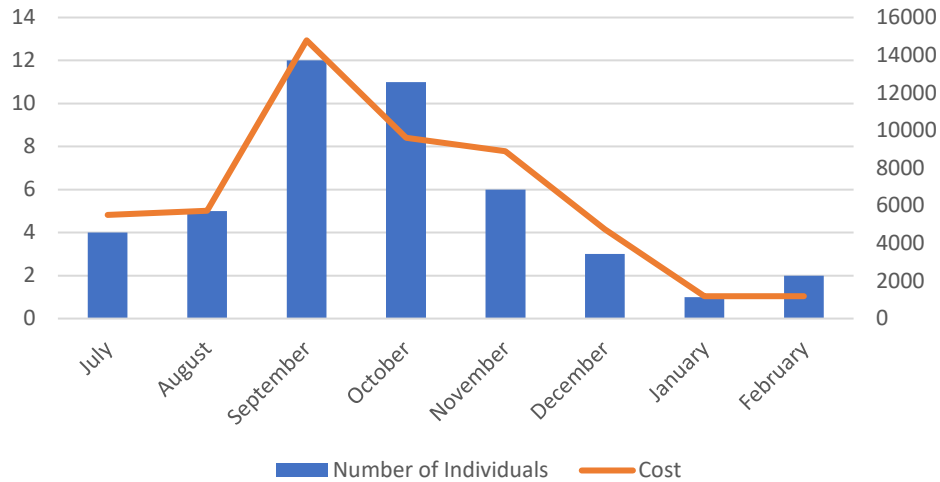
ROST Priorities Updates

- BH Crisis Response Services – Connections Health Solutions Emergency Behavioral Health Walk-In Center began offering walk-in and observation services to youth on 1/13/25; ongoing work to improve processes and assure sustainability. There are also ongoing efforts to conceptualize and implement a regional CIT program. Ten individuals from Dauphin County are scheduled to receive CIT Train-the-Trainer training in March.
- Suicide Prevention – NAMI Central PA participated in several community events to raise awareness. Bhutanese Community in Harrisburg staff were trained as QPR instructors and are working on adapting the training curriculum to make it culturally appropriate.
- SDoH/Housing
 - PATH – Downtown Daily Bread homeless case management continues to enrolled new individuals. The Homeless Outreach worker in Crisis Intervention moved on to another employment opportunity in December. Hiring a replacement is underway.
 - Bridge – 1 individual received a voucher and was housed in January; 1 was denied due to criminal history and is appealing, and 3 applicants are in process
 - SOAR – currently serving 7 individuals with 39 individuals pending
 - Sycamore Homes – Applications are now being accepted; however, the building is not yet complete and leasing will be delayed
 - Shelter Plus Care – 1 individual received a voucher and is searching for housing, 1 declined a voucher, and two individuals are in process of submitting applications. Two new applicants continued to be referred each month.
 - Master Leasing – new program to start in March or April – Volunteers of America will lease apartments for individuals who are ineligible for regular subsidy programs and work with the resident to help them build a relationship with the landlord so that they can take over the lease within 2 years.
 - Social Determinants of Health

SDoH	Number of Individuals - Housing	Number of Individuals - Other Needs	Cost
November	4	1	4,322
December	10	8	14,418
January	12	6	13,156

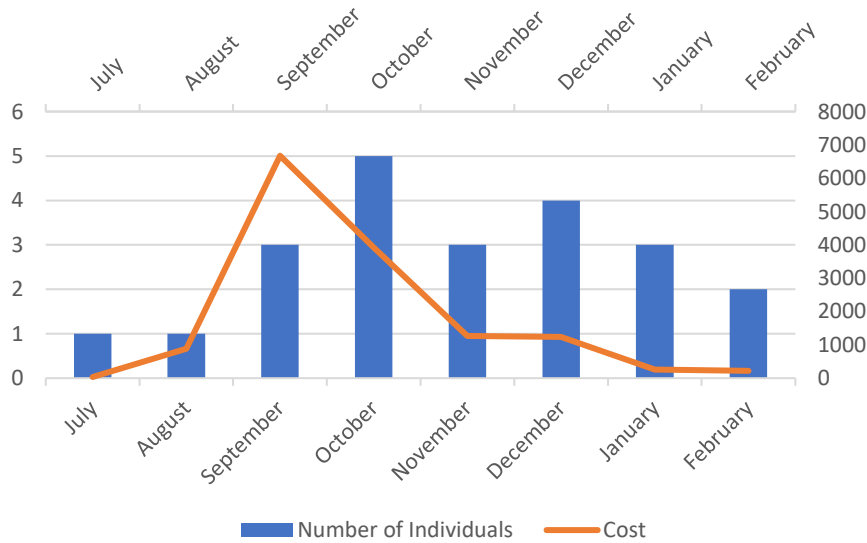
- Family Support Services – “emergency funds” for shelter, transportation, medication, food, clothing, etc continues to be utilized by the three case management agencies as seen below. Costs and individuals served are declining because the funding allocated for emergency needs is nearly depleted, not because the demand for emergency funds has declined. Most of the rental assistance costs have shifted to SDoH reinvestment funds starting in December 2024.

Hotel Costs

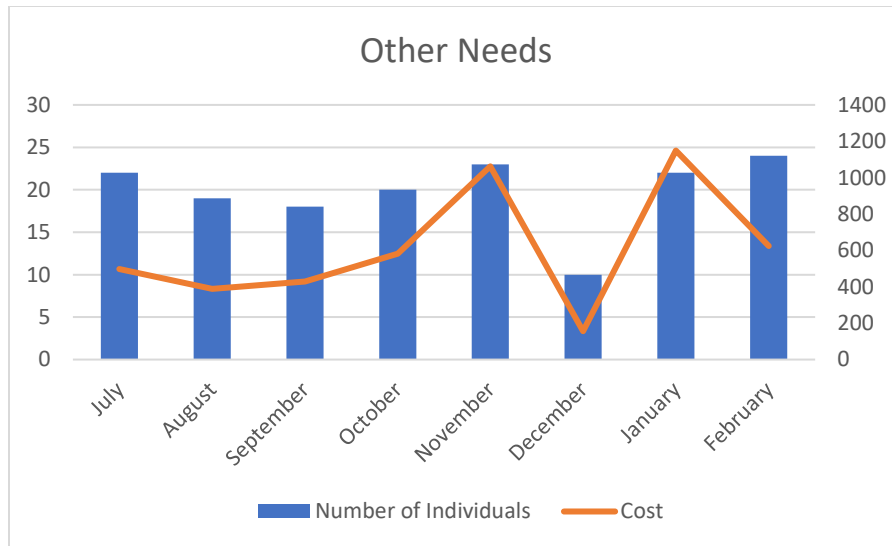


Hotel Usage	Number of Individuals	Cost
July	4	5512
August	5	5724
September	12	14787
October	11	9613
November	6	8901
December	3	4750
January	1	1188
February	2	1194

Rental Assistance



Rental Assistance	Number of Individuals	Cost
July	1	35
August	1	885
September	3	6675
October	5	3919
November	3	1270
December	4	1241
January	3	256
February	2	221



Other Needs	Number of Individuals	Cost
July	22	498
August	19	388
September	18	429
October	20	582
November	23	1062
December	10	156
January	22	1149
February	24	624

Other Grant/Reinvestment Updates

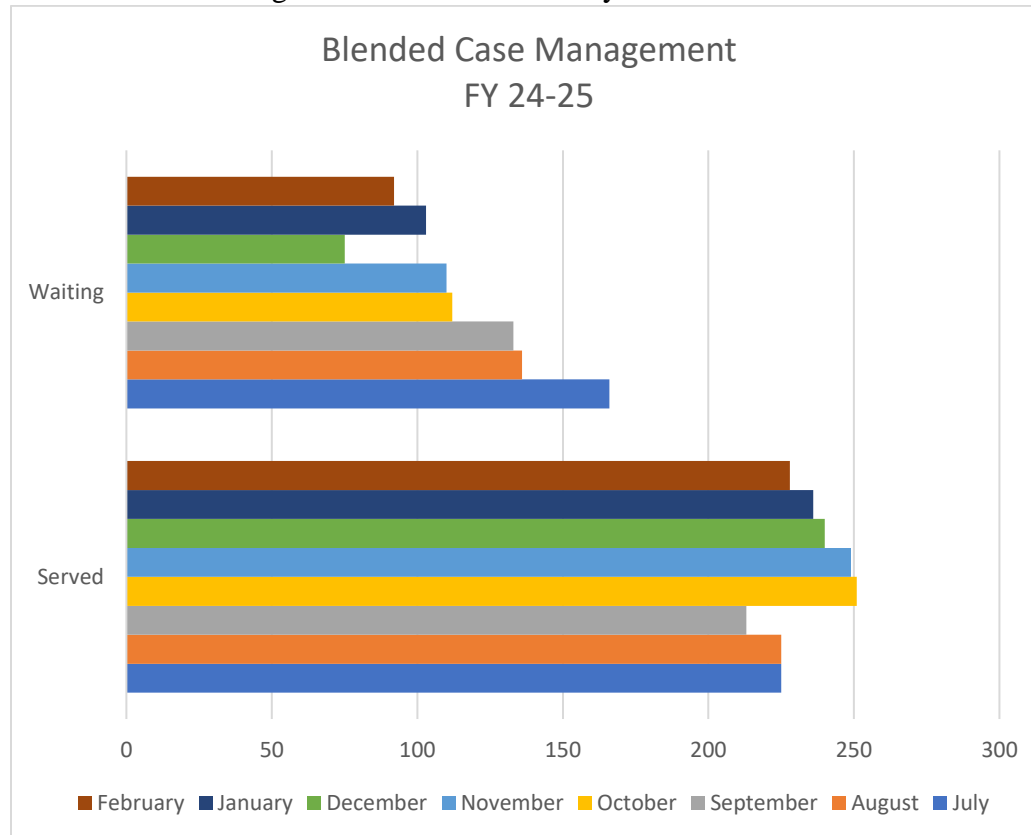
- The JEREMY Project – Transitional Age Youth Program

In February, participants were offered the opportunity to participate in numerous educational groups held on job applications, scheduling interviews, and mock job interviews, check writing and check registers. Jeremy Project participants also had the opportunity to work on social skills and community socialization skills in various locations including Broad Street Market, Books A Million, and an art studio. Volunteer opportunities were offered at Lords Angels Helping Moms and Babies, Lower Paxton Township “Trash Can to Treasure”, and Downtown Daily Bread.

Total Served	27
Currently Opened	24
Pending Enrollment	3
New Enrollments	7
Discharged	0
Individual Sessions Held	26
Groups Offered	15

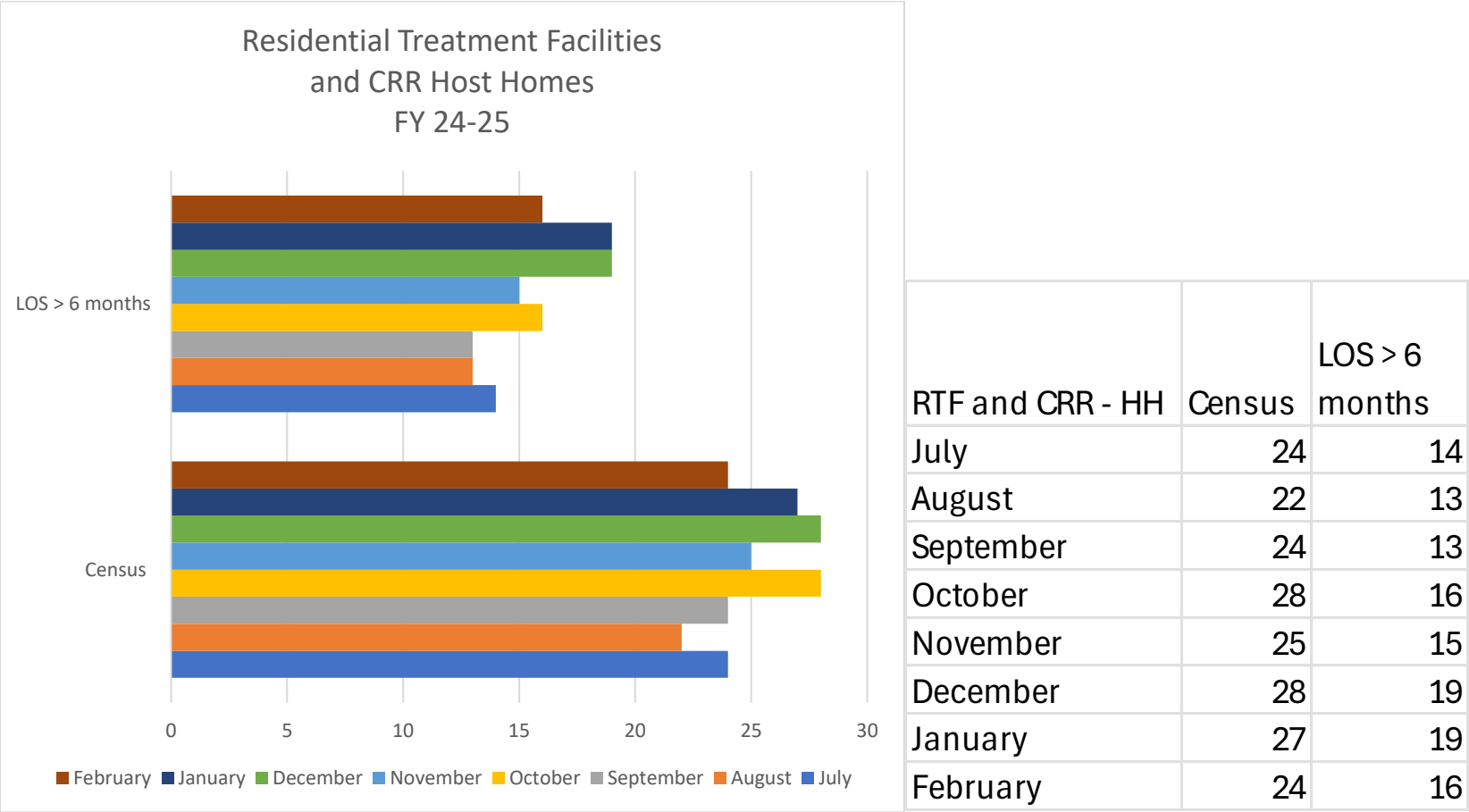
Children's Mental Health

- Access Issues
 - IBHS and psychiatry continue to have the longest average wait times; however, some outpatient providers are reporting immediate or less than two weeks access for psychiatry. Wait times are highly variable depending upon insurance, needed IBHS services, and choice of provider. The average wait time for family-based mental health services is around three weeks.
 - Pathways Forward continues to open all eligible children in admin case management and refer for blended care management if needed. Pathways Forward continues to have a significant waiting list for BCM for children:



BCM - Children	Served	Waiting
July	225	166
August	225	136
September	213	133
October	251	112
November	249	110
December	240	75
January	236	103
February	228	92

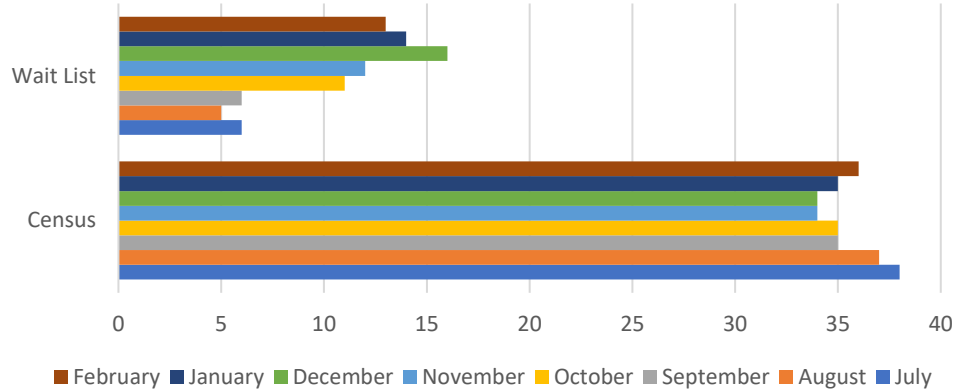
- RTFs and CRR Host Homes– Work continues to plan for discharge for those currently residing in RTFs and offer all available community-based supports for those at risk of placement.



- Adult Mental Health

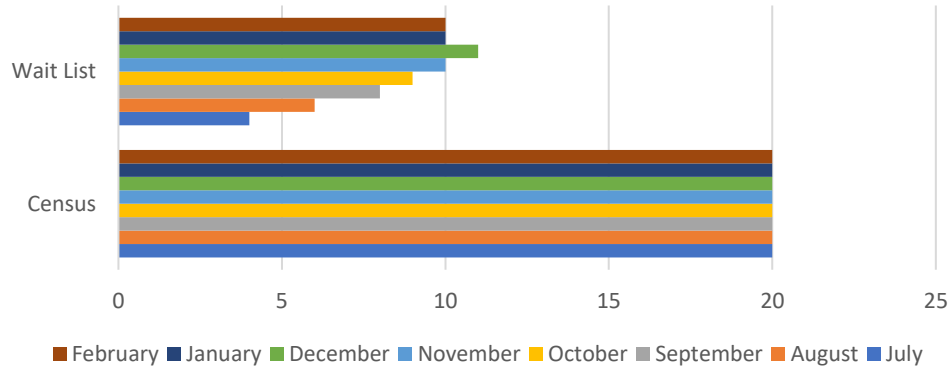
 - State Hospital / Extended Acute Care

Danville State Hospital Capacity of 29



Danville SH	Census	Wait List
July	38	6
August	37	5
September	35	6
October	35	11
November	34	12
December	34	16
January	35	14
February	36	13

Extended Acute Care Capacity of 20

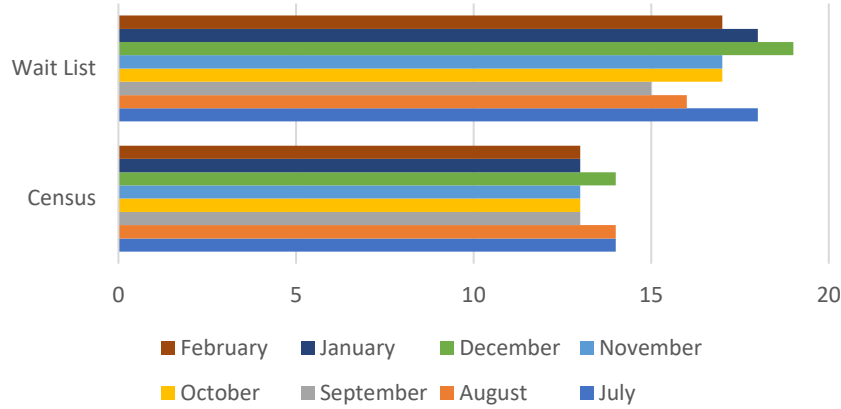


EAC	Census	Wait List
July	20	4
August	20	6
September	20	8
October	20	9
November	20	10
December	20	11
January	20	10
February	20	10

○ Access Issues

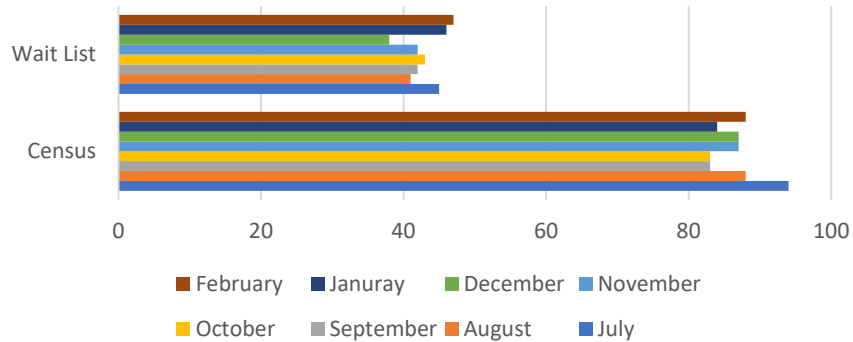
- Residential services continue to have significant wait times

Long Term Structured Residence (LTSR) Capacity of 14



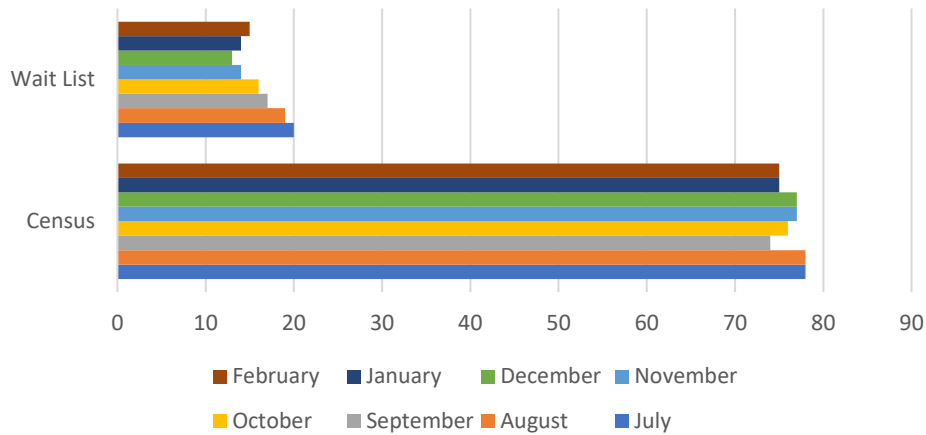
LTSR	Census	Wait List
July	14	18
August	14	16
September	13	15
October	13	17
November	13	17
December	14	19
January	13	18
February	13	17

Community Residential Rehabilitation Services Capacity of 99



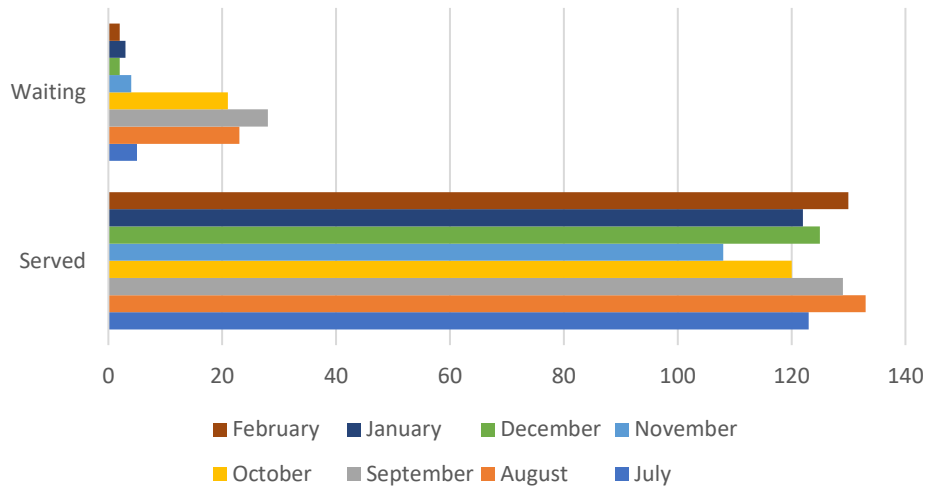
CRRS	Census	Wait List
July	94	45
August	88	41
September	83	42
October	83	43
November	87	42
December	87	38
Januray	84	46
February	88	47

Specialized Care Residence/PCBH Capacity of 79



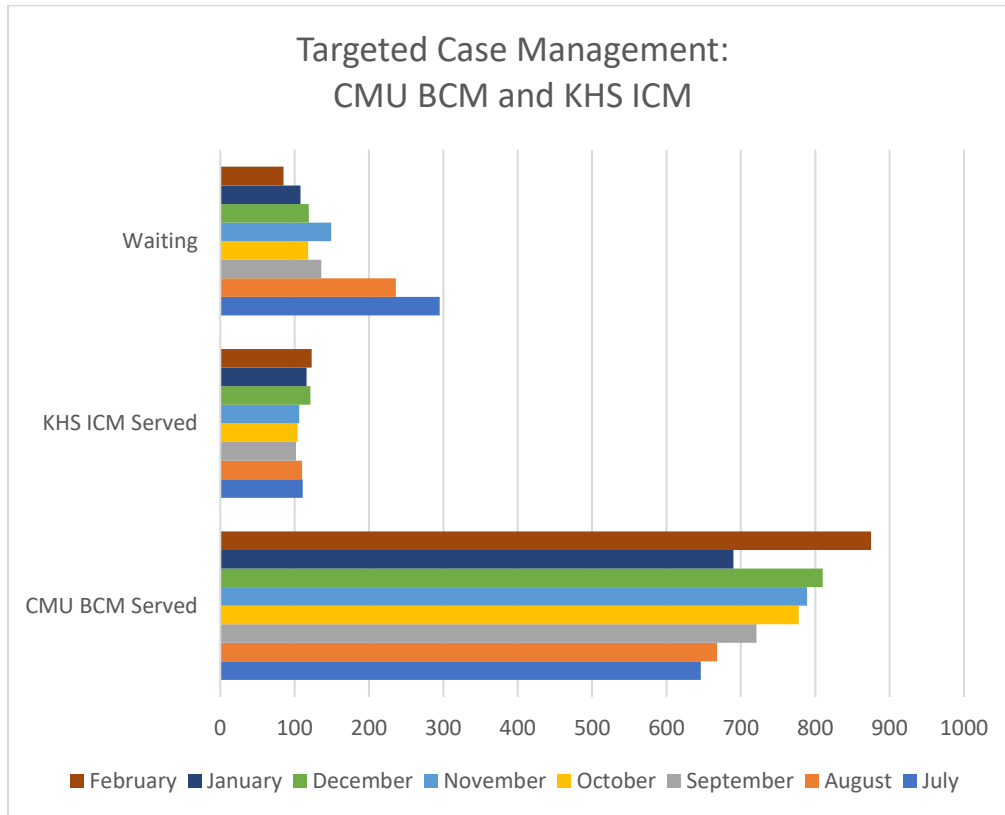
SCR/PCBH	Census	Wait List
July	78	20
August	78	19
September	74	17
October	76	16
November	77	14
December	77	13
January	75	14
February	75	15

Supportive Living Services



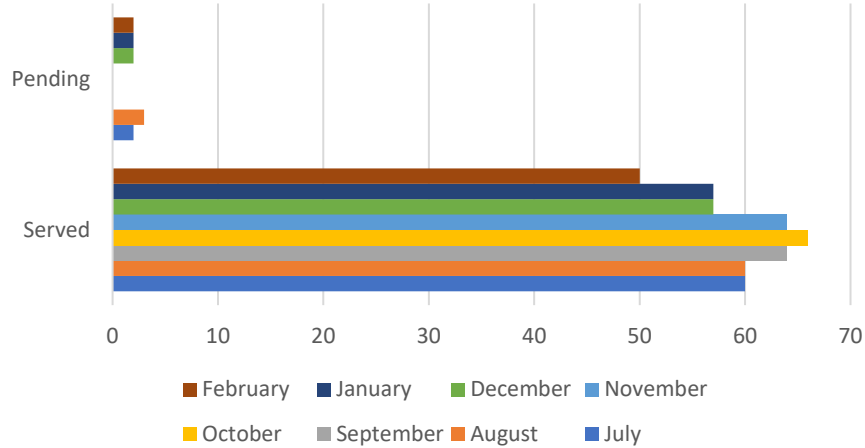
SLS	Served	Waiting
July	123	5
August	133	23
September	129	28
October	120	21
November	108	4
December	125	2
January	122	3
February	130	2

- **Targeted Case Management continues to have a wait list; however, it has been decreasing over the last few months**



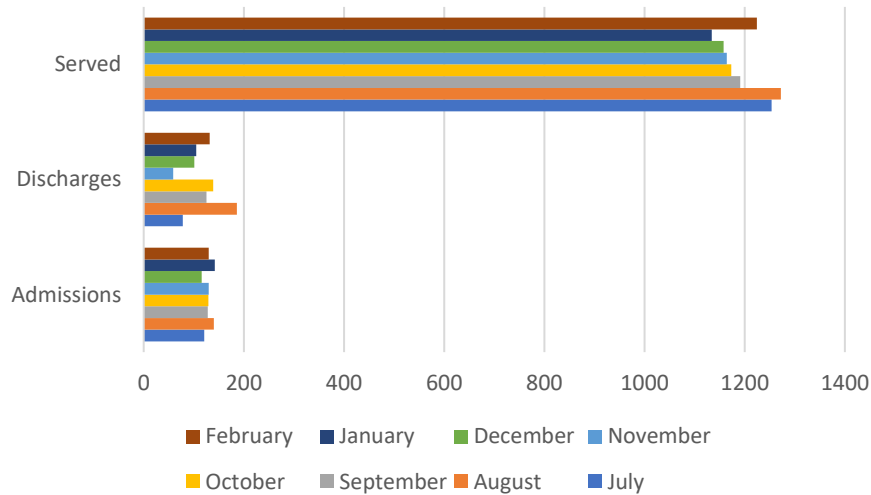
TCM - Adult	CMU BCM Served	KHS ICM Served	Waiting
July	646	111	295
August	668	110	236
September	721	102	136
October	778	104	118
November	789	106	149
December	810	121	119
January	690	116	108
February	875	123	85

Merakey Assertive Community Treatment (ACT)



Merakey ACT	Served	Pending
July	60	2
August	60	3
September	64	0
October	66	0
November	64	0
December	57	2
January	57	2
February	50	2

Administrative Case Management



Admin CM	Admissions	Discharges	Served
July	121	78	1254
August	140	186	1272
September	128	125	1191
October	129	139	1173
November	130	59	1164
December	116	101	1158
January	142	105	1134
February	130	132	1224

- Wait times for outpatient therapy and psychiatry are improving with some providers reporting immediate openings. No current wait for partial hospitalization, social rehabilitation, peer support, psychiatric rehabilitation, supported employment

- **Involuntary Outpatient Orders**

Month	Total individuals on an active involuntary outpatient (IVOP) commitment order	IVOP Orders expired this month	New IVOP Orders this month
July	0	2	0
August	0	0	0
September	0	0	0
October	0	0	0
November	3	0	2
December	2	1	0
January	4	0	2
February	4	0	0

- **Incidents - Children**

Incident Type	July	August	September	October	November	December	January	February
Restraint with Injury	2	2	0	0	0	0	0	0
Seclusion	0		0	0	0	0	0	0
Missing Person	0	2	0	2	1	0	0	0
Serious Illness/Injury	0	0	0	7	5	2	2	2
Abuse/Neglect Allegation	6	1	0	3	0	0	2	1
Self-Injurious Behavior	2	0	1	0	0	0	2	0

Serious Physical Aggression	3	0	0	0	4	0	2	2
Sexual Acting Out	2	0	0	0	0	0	2	0
Police/Fire Event	0	0	1	1	1	1	1	0
Suicide Attempt	0	1	1	0	0	0	0	0
Death	0	0	0	0	0	0	1	0
Other	0	0	0	0	2	0	2	3
Total Number of Incidents	15	6	3	13	12	3	14	8

Incident Type	July	August	September	October	November	December	January	February
Death by drug overdose MH	0	0	0	0	0	0	0	1
Death by drug overdose IDA	0	0	0	0	0	0	0	0
Death	1	0	1	0	2	2	1	2
Attempted Suicide by Overdose	1	0	2	0	0	0	0	0
Serious Illness Requiring Hospitalization	37	29	22	33	22	35	24	25
Incarceration	15	13	25	20	16	7	18	25
Criminal Event Involving the Police	1	7	1	3	2	3	10	3
Inpatient Psychology Care	12	12	3	8	10	7	12	15
Serious Acts of Violence	2	1	1	1	1	2	1	0
Resident to Resident Abuse	0	0	1	0	0	0	2	0
Allegations of Abuse by Staff	2	2	0	6	1	0	0	0
Fire or other Disasters	0	0	1	1	0	0	0	0
Communicable Disease	0	0	1	0	0	0	0	0
Medication Error	4	3	3	6	7	3	3	3
Injury	0	0	1	0	0	0	0	0
Misuse of Funds	0	0	0	0	0	0	0	0
Missing Person	0	2	0	0	1	0	2	2
Other	0	0	0	0	0	0	1	1
Total Number of Incidents	75	69	69	78	62	60	74	77

Crisis Intervention Services – February 2025

- Crisis staff answered 2,193 of 2,561 incoming calls (86%) in February of 2025.
- Crisis Intervention served a total of 234 individuals. Of those, 98 were first-time consumers of the program, while 136 had at least one previous contact.
- Crisis provided 77 mobile services with each service averaging 1.4 hours.
- Crisis provided 282 telephone services with each service averaging .45 hours.
- Crisis provided 8 walk-in services with each service averaging .75 hours.

Crisis Services

		Start Date	End Date	Insurance Type
Service Date:		2/1/2025	2/28/2025	
		Telephone	Walk-In	Mobile
Age:	Less Than 13:	17	0	0
	13 - 17 Yrs:	33	3	0
	18 - 34 Yrs:	65	1	36
	35 - 49 Yrs:	79	2	21
	50 - 64 Yrs:	43	0	12
	65 - 74 Yrs:	34	2	6
	Greater Than 74:	11	0	2
	Total:	282	8	77

- Crisis also provided an additional 167 hours of collateral contacts which consist of other phone calls and interactions that are not defined by state regulations.
- In addition, a total of 176 hours was collectively spent working on bed searches, insurance authorizations and other activity related to commitments.
- Crisis received 29 referrals from the three emergency departments (UPMC Harrisburg, UPMC Community General, and Penn State Hershey) in Dauphin County.
- Crisis received 31 referrals from police.

- Crisis received 3 referrals from DCP and 2 from the Judicial Center.
- Crisis received 3 referrals from 988/Lifeline.
- Crisis referred 10 individuals to the Connections Walk-in Center.
- Crisis referred 25 individuals to Connections Mobile Services.

- 302 Data for February 2025:
 - 10 voluntary (201) admissions.
 - 68 petitioned 302's:
 - 57 petitioned via Crisis; 11 petitioned via Connections.
 - 47 were approved (69% of those petitioned), and 45 were ultimately admitted for treatment (96% of approvals). There was 0 that required a 303 to be completed prior to transfer to a psychiatric facility.
 - 21 were denied (31% of those petitioned). 9 of those resulted in 201's being signed, and 4 were admitted for medical treatment.

 - Breakdown of 302 petitioners:
 - 29 were petitioned by physicians (includes ER doctors, psychiatrists at PPI and doctors on medical floors).
 - 5 were petitioned by police officers.
 - 5 were petitioned by a co-responder.
 - Of those petitioned by police/co-responders, 3 were denied, and 2 of the denials signed a 201.
 - 10 were petitioned by friends and family members.
 - 13 were petitioned by MH workers (includes Crisis, Connections, Pathways Forward, Keystone and ACT staff).
 - 6 were petitioned by others.

E. Presentation: Updates on Crisis Response Service Enhancements and Outcomes



F. Committee Reports

Executive Committee- None

Nominating Committee- None Review of Vacancies; there are a total of five.

Intellectual Disabilities Committee- the last meeting was held February 4th. There were two new members/parents that joined the meeting. CMU will now be called Pathways Forward. There have been several new hires joining Pathways Forward. Selective tracking is underway.

Mental Health Committee- the last meeting was held February 24th. CSG is moving all locations to East Park Drive. Crisis currently has 9 vacancies that they are trying to fill. The County D&A Recovery Conference is May 12 & 13 at Penn State Harrisburg campus. Mental Health Advocacy Day is Tuesday May 6th at the capital. The Suicide Prevention Grant for the Bhutanese community has started. MH/A/DP has just hired a new Housing Transition Coordinator and Children's Program Specialist.

G. Fiscal Report Briefing

Mental health is right on budget at 57%. Intellectual Disabilities is a little under budget at 46%.

H. Community Input/Other Business/Motions/Adjournment

I. Next Public Board Meeting: May 20, 2025 at 8:30AM, virtual meeting- Presentation: TBD

Respectfully Submitted,

London Crane
Administrative Assistant, MHADP

