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ANDREA KEPLER

DAUPHIN COUNTY DEPARTMENT OF MH/A/DP BOARD MEETING MINUTES

MEETING DATE: November 28, 2023, 8:30AM

MEETING PLACE: Virtual

ATTENDANCE:

Board Members:

Wendy Johnson, Nancy Sajeski, Travis Waters, Diane Bates-Sier

Staff: Andrea Kepler, Paul Geffert, Rachael Clifton, Dave DeSanto, Mary DeCoen

- A. **Welcome and Introductions- Wendy Johnson** Due to the lack of a quorum, the meeting proceeded as an informational meeting only.
- B. **Approval of the 09/26/23 MHADP Advisory Board Meeting Minutes-** Due to the lack of a quorum the minutes from the 09/26/23 meeting were shared but not voted on. .

C. Administrator's Report

Staffing:

Mary Decoen started as the ADP Deputy Administrator on 11/13/23. Julie Petersen started as the ADP Residential Coordinator/Program Specialist 2 on 11/27/23. All MHADP positions are now filled. 8 Crisis Case Worker vacancies remain on second and third shifts and one 1clerk typist position remains unfilled.

Budget:

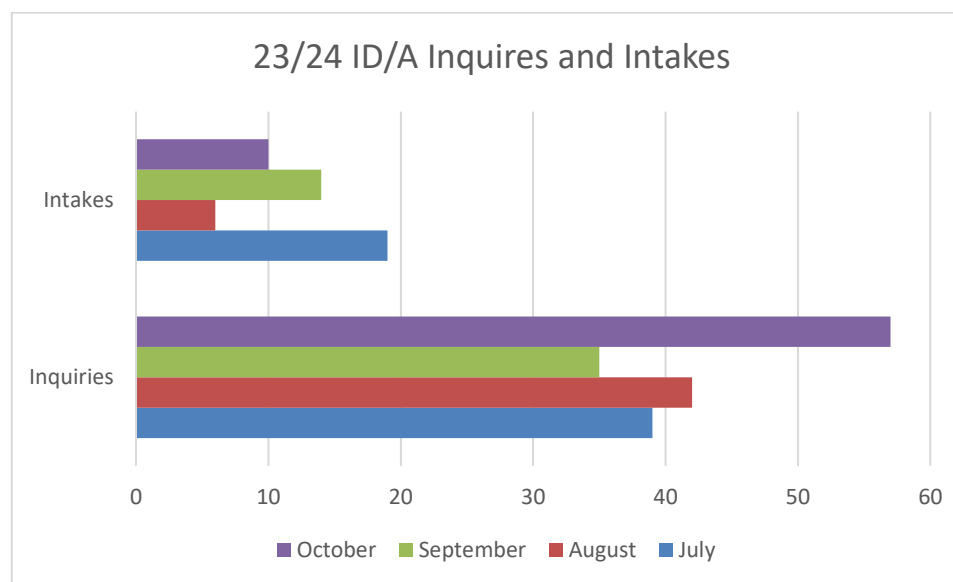
Dauphin County's share of the \$20,000,000 in the state budget for Mental Health base funds was received in the amount of \$372,000. This amount helps but does not eradicate the projected deficit in expenditures in FY 23-24. All expenditures are carefully tracked.

Autism/Developmental Program Services:

- Incident Management continues to be a high priority in terms of ensuring consumers' health and safety and ensuring investigations and other related activities are completed in a timely manner. Dauphin AE and CMU continue to make progress with finalizing overdue incident reports and implementing an incident fidelity process to compare ER and hospitalization claim data with incidents entered EIM to identify potential concerns of abuse or neglect as well as to ensure that critical incidents are being reported.
- ADP continues to participate in monthly Provider Applicant Orientation Training in collaboration with the Office of Developmental Programs (ODP) and assist new providers with activities related to ODP provider qualification. One new provider was qualified in the month of October.
- Significant process continues to be made in identifying residential providers to serve those who have been waiting on placement and numerous transitions have occurred in recent months.
- Annual Independent Monitoring for Quality (IM4Q) activities began in August 2023 and sample selections processes and interviews will continue through June 30, 2024. Dauphin County is required to have a total of 102 interviews completed this year and pre-surveys are now being completed so interviews can be scheduled. Dauphin County continues to work with CMU to address considerations identified during the 22/23 fiscal year.
- Annual QA&I activities kicked off in July with notification to all AEs, SCOs, and providers of the self-assessment that was required to be completed by August 31. Dauphin County ID/A program will receive an on-site, full review by ODP in November. Dauphin County ID/A program is also responsible for conducting on-site full reviews of 10 providers this fiscal year. Full Review

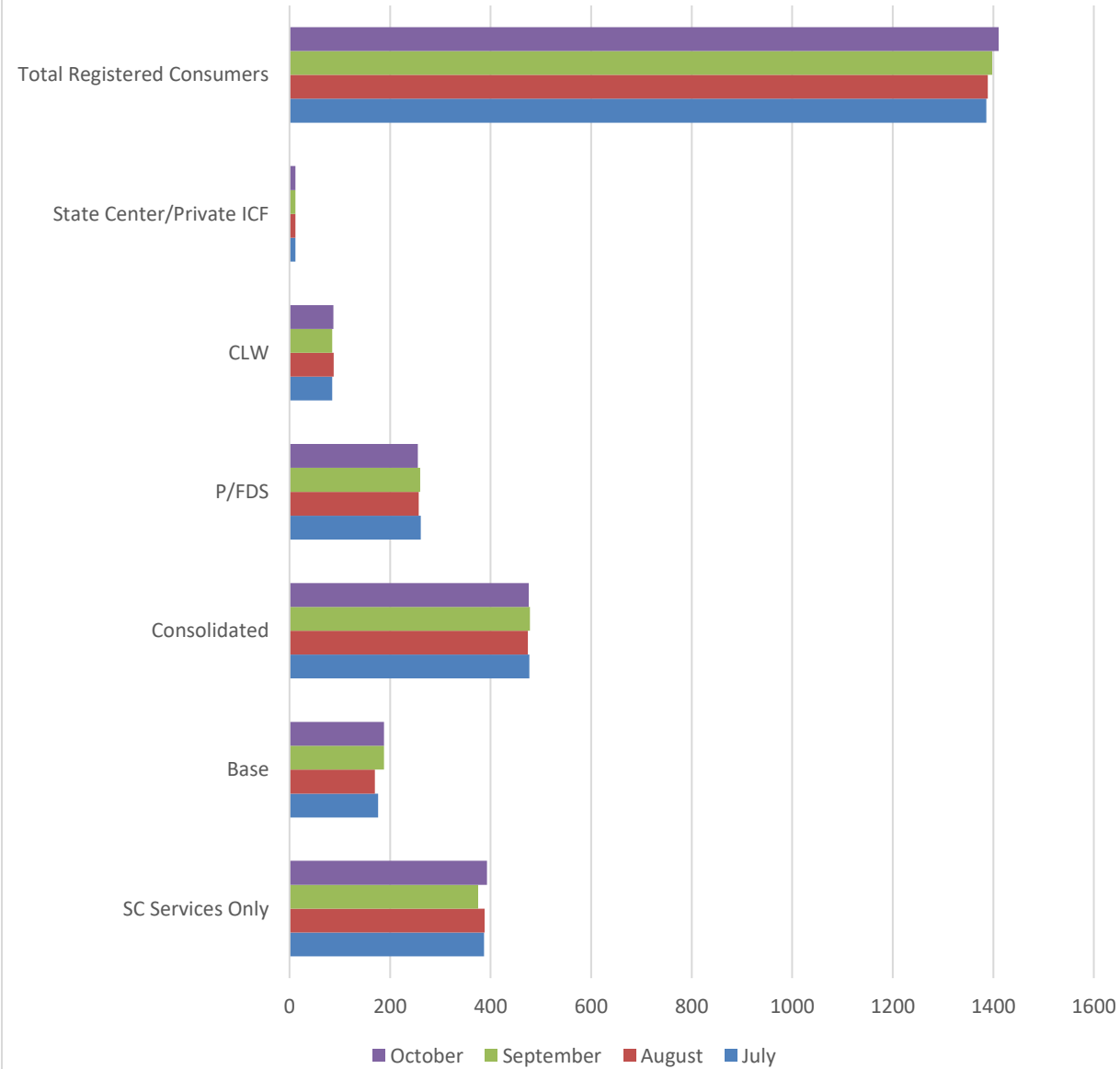
Conferences began in September and are scheduled through December. Seven of the 10 Conferences are now complete and all seven were issued a Corrective Action Plan as their overall score was less than 86%.

- ID Committee was last held on October 3, 2023, with most of the discussion devoted to explaining the purpose of the group to a new Committee member and reviewing recent ODP announcements and changes. The next ID Committee meeting is scheduled for December 5, 2023.
- Community Outreach – CMU participated in the Derry Township School District Resource Fair
- For the month of October, CMU received 57 calls or walk-ins from individuals/families inquiring about services. They completed 10 intakes.

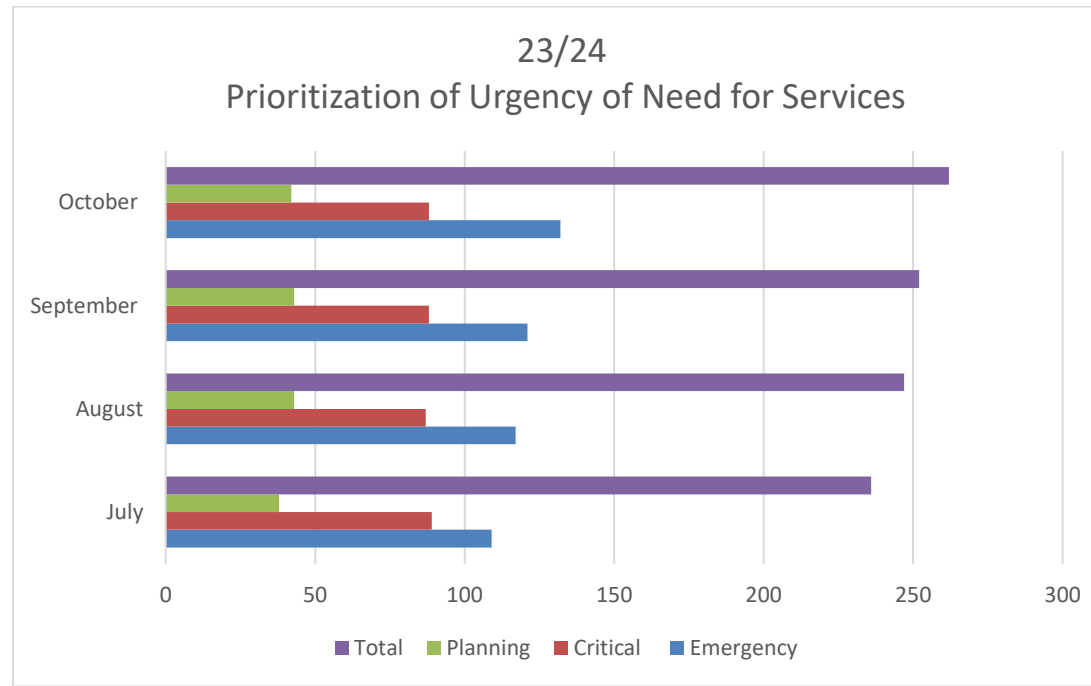


- As of November 1, 2023, there are 1411 individuals registered with the Dauphin County ID/A system. Of those individuals, 12 reside in state centers or private intermediate care facilities, 255 are enrolled in Person/Family Directed Supports waiver, 87 are enrolled in Community Living waiver, 476 are enrolled in Consolidated wavier, 188 are receiving base-funded services, and 393 are Supports Coordination services only.

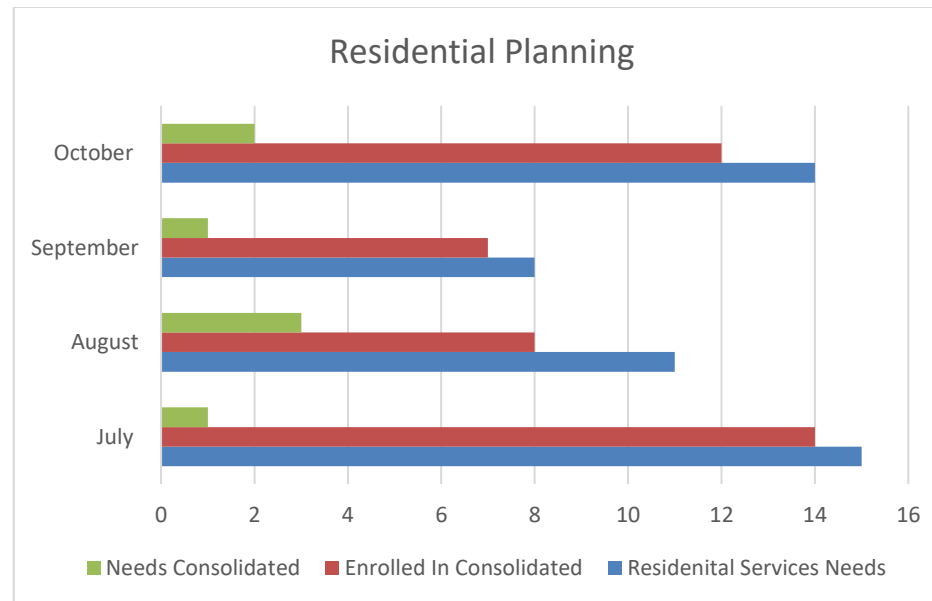
23/24 ID/A Registered Consumers



- As of November 1, 2023, there are 132 individuals in the Emergency category of the Prioritization of Urgency of Need for Services (PUNS), 88 individuals in the Critical category, 42 individuals in the Planning category, and a total of 262 individuals on the PUNS.



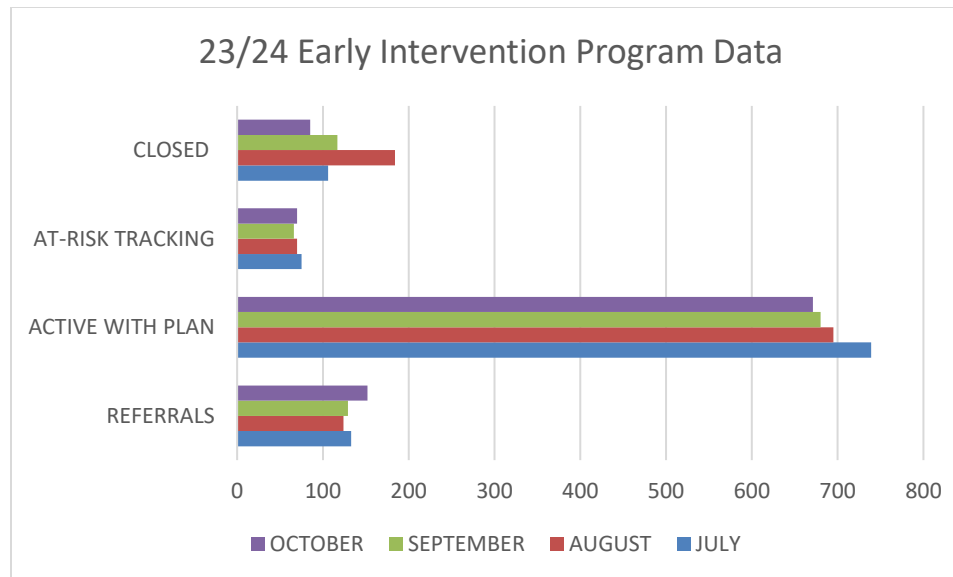
- ADP is currently actively searching for residential placements for 12 individuals in need of residential services. Of these 12 individuals, 10 are currently enrolled in Consolidated waiver and two require a Consolidated waiver to meet their needs. In addition, eight individuals currently residing in a group home are being assisted to explore other providers.



- ADP continues to struggle with finding safe, affordable housing options for individuals in need. In the month of October, ADP had eight individuals experiencing homelessness, six of whom received county base funding for hotel costs. The graph below shows individuals living in hotels in and the associated monthly costs to ADP. To address the problem, ADP has approached a provider about developing an apartment program and has made outreach to the Harrisburg Housing Authority, Dauphin County Housing Authority, and HELP Ministries for resources and training.



- EI Family Guided Routines-Based Intervention/Coaching Initiative: The Core Leadership Team continues to meet regularly and is now focusing on data collection and communicating with providers about completing fidelity.
- EI Child Find: None
- Areas of Focus: Ongoing training opportunities for EI providers, billing issues, new provider recruitment and new contract development, provider annual monitoring, transitions, fiscal year end data collection, developing a centralized referral system, data cleanup for PDR and ECO, annual Determination, and planning for various committees including Social-Emotional Committee, Transition Committee, Tiny Talkers, P3 Committee, Family Carnival Committee, CPR, Community Links Committee
- For the month of October, EI received 152 referrals, served 671 children - active with plan, served 70 children – at risk tracking, and closed 85 children.



- FY 23/24 ADP Contract Updates: ADP is hopeful to continue to expand the FDSS program and offer increased opportunities for physical fitness, recreation/socialization, and mental/emotional well-being for all registered individuals. There is also hope to contract with a new Supports Coordination Organization to enable CMU to reduce caseload sizes and improve the quality of their services. EI is onboarding new providers to reduce wait times for services.
- ADP continues to collaborate with other service systems within Dauphin County including CYS and Mental Health to meet the needs of individuals with complex needs and enroll them in waiver programs as capacity to do so is available. ADP has continued outreach efforts to residential providers for several children and young adults that are soon transitioning out of the children's system. ADP also continues to offer base funding to help support children whenever possible until waiver capacity is available. The Early Intervention Coordinator also participates in a number of Committees at the request of the Human Services Directors Office including Safe Plans of Care (SPOC) meetings and CPR Roll-out to the Kindergarten Committee.

Mental Health Program Services

Fiscal Year 2023-24: Mental Health Services - October 2023

Children's Mental Health Data – All Funded by Perform Care

	Jul-23	Aug-23	Sep-23	Oct-23
Residential Treatment Facility (RTF)				
Census as of last day of the month	18	22	22	20
Length of stay greater than 6 months	9	11	12	12
Approved and Pending Admission	2	1	0	2
CRR-Host Home (CRR-HH) includes CRR-ITP				
Census as of last day of the month	1 CRR-HH/CRR-ITP 0	1 CRR-HH/CRR-ITP 0	1 CRR-HH/CRR-ITP 0	1 CRR-HH/CRR-ITP 0
Length of stay greater than 6 months	0 CRR-HH/CRR-ITP 0	0 CRR-HH/CRR-ITP 0	0 CRR-HH/CRR-ITP 0	0 CRR-HH/CRR-ITP 0
Approved and Pending Admission	1 CRR-HH/CRR-ITP 0	1 CRR-HH/CRR-ITP 0	0 CRR-HH/CRR-ITP 0	0 CRR-HH/CRR-ITP 0
Family-Based Mental Health Services (FBMHS)				
Approved and waiting for service	8	12	9	10
Average waiting time (days)	36.5 days	11.6 days	8.5 days	7.5 days
# Dauphin County providers	4	4	4	4
# Dauphin County teams*	15	15	17	17
Child Partial Hospitalization @ PPI				
Licensed capacity	45	45	45	45
Operating Capacity	42	42	42	42
Program Census as of last day of the month	24	20	17	28
Dauphin County Census	36 clients seen this month were Dauphin County	18 clients seen this month were Dauphin County	30 clients seen this month were Dauphin County	46 clients seen this month were Dauphin County
Program Waiting List	8	0	0	0

# Dauphin County Residents Waiting by age group	Elementary- 2 Middle- 4 Adolescent- 2	Elementary- 0 Middle- 0 Adolescent- 0	Elementary- 0 Middle- 0 Adolescent- 0	Elementary- 0 Middle- 0 Adolescent- 0
Average waiting time (Dauphin County only)	open	open	open	open

*Note- one of the FBMHS providers serves multiple counties

Children's UIRs

Number of Incidents by Month

Incident type	Jul-23	Aug-23	Sep-23	Oct-23
Restraint				
Seclusion				
AWOL/Elopement	1			1
Illness/Injury			2	
Abuse allegation		1		3
Abuse/Neglect allegation	1		2	
Abuse allegation by staff		1	1	
Assault victim		1		
Serious Physical Aggression				2
Sexual Acting Out		1	1	
Police/Fire Event			4	2
Suicide Attempt	1			
Other				

July 8	July 8	July 12	July 7	July 43	July 13	July 27
August 10	August 1	August 12	August 9	August 36	August 14	August 27
September 5	September 3	September 17	September 9	September 37	September 14	September 28
October 6	October 7	October 16	October 10	October 31	October 9	October 23

Adult Non-Residential Data FY 23-24– County funded HSBG

Live Up! Recovery (COD MH/D&A Forensic Intensive Outpatient and Recovery Center)

Month/Year	Census end of month	Waiting List
July 2023	8	Openings
August 2023	14	Openings
September 2023	15	Openings
October 2023	11	Openings

Patch-n-Match Drop-in Center

Month/Year	Current Census	Current Waiting List
July 2023	33	Openings
August 2023	33	Openings
September 2023	32	Openings
October 2023	42	Openings

Keystone Supportive Living Services

Month/Year	Current Census	Current Waiting List
July 2023	68	Openings
August 2023	68	Openings
September 2023	68	1
October 2023	68	Openings

Volunteers of America Supportive Living Services

Month/Year	Current Census	Current Waiting List
July 2023	62	Openings
August 2023	64	Openings
September 2023	63	Openings
October 2023	67	Openings

Aurora Social Rehabilitation- Center-based Services

Month/Year	Current Census	Current Waiting List
July 2023	65	Openings
August 2023	67	Openings
September 2023	75	Openings
October 2023	83	Openings

Aurora Social Rehabilitation- Individualized Mental Health Rehabilitation

Month/Year	Current Census	Current Waiting List
July 2023	42	Openings
August 2023	42	Openings
September 2023	47	Openings
October 2023	49	Openings

Adult UIR'S July 2023

Incident Type	Number of Incidents	Comments
Death	3	2 for medical reasons, 1 possible homicide
Criminal event Involving Police	4	
Serious Illness Requiring Hospitalization	28	
Incarceration	15	
Serious Acts of Violence or Sexual Exploitation	1	
Suicide Attempt	1	Consumer went inpatient
Medication Error	2	
Misuse of Consumer's Funds	2	
Total Incidents	56	

Adult UIR's August 2023

Incident Type	Number of Incidents	Comments
Death	4	1 Medical, 2 Overdose, 1 struck by vehicle
Criminal event Involving Police	7	
Serious Illness Requiring Hospitalization	46	
Incarceration	10	
Serious Acts of Violence or Sexual Exploitation	1	
Medication Error	3	

Unexplained Absence	3	All returned
Total Number of Incidents	74	

Adult UIR'S September 2023

Incident Type	Number of Incidents	Comments
Death	2	1 Medical, 1 Unknown, waiting for the coroner's results
Criminal event Involving Police	2	
Serious Illness Requiring Hospitalization	47	
Incarceration	6	
Serious Acts of Violence or Sexual Exploitation	3	
Medication Error	7	
Unexplained Absence	2	All returned
Self-Neglect	2	
Fire or other Disasters	3	
Misuse of Consumer's Funds	1	
Total Number of Incidents	75	

Adult UIR's October 2023

Incident Type	Number of Incidents	Comments
Death	4	All medical
Serious Illness Requiring Hospitalization	37	
Incarceration	22	

Serious Acts of Violence or Sexual Exploitation	6	
Medication Error	3	
Unexplained Absence	3	All returned
Self-Neglect	4	
Misuse of Consumer's Funds	2	
Resident to Resident	3	
Total Number of Incidents for	84	

Targeted Case Management

August 2023 September 2023 October 2023

CMU Blended Case Management (BCM)	Census 600	Census 595	Census 608
(BCM)	Waiting List 278	Waiting List 275	Waiting List 293
Keystone Intensive Case Management (ICM)	Census 178	Census 146	Census 125
(ICM)	Waiting list 0	Waiting List 0	Waiting List 0
Assertive Community Treatment (ACT)	Census 69	Census 61	Census 61
(ACT)	Waiting List 12	Waiting List	Waiting List 0

		6 pending admissions	
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YWCA 1st Quarter FY 23-24

Supported Employment			Supported Employment/Education Capstone	
1	80% program participation rate in employment or occupational goals	16/16= 100%	80% program participation rate in employment or educational	11/11 = 100%
2	60% employment placement rate	12/16 =75%	60% employment/education placement rate	9/11 82%
3	60% retention in employment for 3 months	6/12 = 50%	60% retention in employment for 3 months	8/9 = 89%
4	75% non-recidivism rate of ex-offenders served	16/16= 100%	75% non-recidivism rate of ex-offenders served	11/11 = 100%
5	70% no less than minimum competitive employment wage	12/12= 100%	70% no less than minimum competitive employment wage	9/9 = 100%
6	All consumers will receive employer contact within the first 60 days of enrollment	16/16 = 100%	All consumers will receive employer/academic contact within the first 60 days of enrollment	11/11 = 100%
7	60% employed within the first 90days of service	12/12= 100%	60% employed within the first 90days of service	9/11 = 82%

8	33% rate their income higher than fair (good to excellent)	12/16 = 75%	33% rate their income higher than fair (good to excellent)	9/11 = 82%
9	60% rate their involvement with work high than fair (good to excellent)	12/12 = 100%	60% rate their involvement with work higher than fair (good to excellent)	9/9 = 100%
10	33% rate their mental health recovery higher than fair (good to excellent)	12/16 = 75 %	33% rate their mental health recovery higher than fair (good to excellent)	NA
11	40% rate their substance abuse recovery higher than fair (good to excellent)	14/16 = 86 %	40% rate their substance abuse recovery higher than fair (good to excellent)	11/11 = 100%

Fiscal Year 2023-24:

Children's Mental Health Data – All Funded by PerformCare

	Jul-23	Aug-23
Residential Treatment Facility (RTF)		
Census as of last day of the month	18	22
Length of stay greater than 6 months	9	11
Approved and Pending Admission	2	1
CRR-Host Home (CRR-HH) includes CRR-ITP		
Census as of last day of the month	1 CRR-HH/CRR-ITP 0	1 CRR-HH/CRR-ITP 0
Length of stay greater than 6 months	0 CRR-HH/CRR-ITP 0	0 CRR-HH/CRR-ITP 0
Approved and Pending Admission	1 CRR-HH/CRR-ITP 0	1 CRR-HH/CRR-ITP 0

Family-Based Mental Health Services (FBMHS)		
Approved and waiting for service	8	12
Average waiting time (days)	36.5 days	11.6 days
# Dauphin County providers	4	4
# Dauphin County teams*	15	15
Child Partial Hospitalization @ PPI		
Licensed capacity	45	45
Operating Capacity	42	42
Program Census as of last day of the month	24	20
Dauphin County Census	36 clients seen this month were Dauphin County	18 clients seen this month were Dauphin County
Program Waiting List	8	0
# Dauphin County Residents Waiting by age group	Elementary- 2 Middle- 4 Adolescent- 2	Elementary- 0 Middle- 0 Adolescent- 0
Average waiting time (Dauphin County only)	open	open

*Note- one of the FBMHS providers serves multiple counties

Children's UIRs

Number of Incidents by Month		
Incident type	Jul-23	Aug-23
Restraint		

Seclusion		
AWOL/Elopement	1	
Illness/Injury		
Abuse allegation		1
Abuse/Neglect allegation	1	
Abuse allegation by staff		1
Assault victim		1
Serious Physical Aggression		
Sexual Acting Out		1
Police/Fire Event		
Suicide Attempt	1	
Other		
Total Incidents	3	4

Adult MH Residential Data FY 23-24– Funding sources -EAC - County & Perform Care, MH Residential – HSBG MH all locations.

Danville State Hospital	Extended Acute Care	LTSR (1 provider)	Forensic Full-Care CRR (1 provider)	CRR Full-Care 4 sites	CRR Moderate Care	Personal Care Home (6 sites/ 3 providers)
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	(2 sites/1 provider)			(3 providers)	(2 sites/1 provider)	
Capacity	Capacity	Capacity	Capacity	Capacity	Capacity	Capacity
29	20	14	16	44	40	79
Census	Census	Census	Census	Census	Census	Census
July 34	July 19	July 11	July 15	July 40	July 35	July 74
August 35	August 20	August 11	August 15	August 37	August 30	August 75
Wait List	Wait List	Wait List	Wait List	Wait List	Wait List	Wait List
July 8	July 8	July 12	July 7	July 43	July 13	July 27
August 10	August 1	August 12	August 9	August 36	August 14	August 27

Adult Non-Residential Data FY 23-24– County funded HSBG

Live Up! Recovery (COD MH/D&A Forensic Intensive Outpatient and Recovery Center)

Month/Year	Census end of month	Waiting List
July 2023	8	Openings
August 2023	14	Openings

Patch-n-Match Drop-in Center

Month/Year	Current Census	Current Waiting List
July 2023	36	Openings
August 2023	36	Openings

Keystone Supportive Living Services

Month/Year	Current Census	Current Waiting List
July 2023	87	Openings
August 2023	86	Openings

Volunteers of America Supportive Living Services

Month/Year	Current Census	Current Waiting List
July 2023	62	Openings
August 2023	64	Openings

Aurora Social Rehabilitation- Center-based Services

Month/Year	Current Census	Current Waiting List
July 2023	65	Openings
August 2023	67	Openings

Aurora Social Rehabilitation- Individualized Mental Health Rehabilitation

Month/Year	Current Census	Current Waiting List
July 2023	42	Openings
August 2023	42	Openings

Adult UIR'S July 2023

Incident Type	Number of Incidents	Comments
Death	3	2 for medical reasons, 1 possible homicide
Criminal event Involving Police	4	
Serious Illness Requiring Hospitalization	28	
Incarceration	15	

Serious Acts of Violence or Sexual Exploitation	1	
Suicide Attempt	1	Consumer went inpatient
Medication Error	2	
Misuse of Consumer's Funds	2	
Total Incidents	56	

Adult UIR's August 2023

Incident Type	Number of Incidents	Comments
Death	4	1 Medical, 2 Overdose, 1 struck by vehicle
Criminal event Involving Police	7	
Serious Illness Requiring Hospitalization	46	
Incarceration	10	
Serious Acts of Violence or Sexual Exploitation	1	
Medication Error	3	
Unexplained Absence	3	All returned
Total Number of Incidents	74	

Targeted Case Management

August 2023

CMU Blended Case Management (BCM)	Census
(BCM)	Waiting List
Keystone Intensive Case Management (ICM)	Census 178
(ICM)	Waiting list 0
Assertive Community Treatment (ACT)	Census 69
(ACT)	Waiting List 12

Crisis Intervention Services – October 2023:

- For the month of October 2023, Crisis Intervention served a total of 238 individuals. Of those, 110 were first-time consumers of the program, while 128 had at least one previous contact.
- Crisis provided 94 mobile services with each service averaging 1.5 hours.
- Crisis provided 498 telephone services with each service averaging .30 hours.
- Crisis provided 11 walk-in services with each service averaging .75 hours.

Crisis Services

		Start Date	End Date	
Service Date:		10/1/2023	10/31/2023	
		Telephone	Walk-In	Mobile
Age:	Less Than 13:	30	1	0
	13 - 17 Yrs:	31	3	1
	18 - 34 Yrs:	122	1	38
	35 - 49 Yrs:	143	4	19
	50 - 64 Yrs:	107	2	27
	65 - 74 Yrs:	50	0	8
	Greater Than 74:	15	0	1
Total:		498	11	94

- Crisis also provided an additional 119 hours of collateral contacts which consist of other phone calls and interactions that are not defined by state regulations.
- In addition, a total of 244 hours was collectively spent working on bed searches, insurance authorizations and other activity related to commitments.
- Crisis received 33 referrals from the three emergency departments (UPMC Harrisburg, UPMC Community General, and Penn State Hershey) in Dauphin County.
- Crisis received 26 referrals from police.
- Crisis received 2 referrals from the Judicial Center and 1 referral from DCP.

- Crisis received 2 referrals from 988/Lifeline.
- **Data regarding commitments during October is still in progress, but the following is being reported for September 2023:
 - 12 voluntary (201) admissions.
 - 77 petitioned 302's:
 - 51 were approved (66% of those petitioned), and 47 were ultimately admitted for treatment (92% of approvals).
 - 25 were denied (32% of those petitioned), and 8 of those resulted in 201's being signed.
 - Breakdown of 302 petitioners:
 - 32 were petitioned by physicians (includes ER doctors, psychiatrists at PPI and doctors on medical floors).
 - 15 were petitioned by police officers.
 - 2 were petitioned by co-responders.
 - Of those petitioned by police/co-responders, 12 were denied, and 3 of the denials signed 201's.
 - 17 were petitioned by friends and family members.
 - 9 were petitioned by MH workers (including Crisis, CMU, Keystone and ACT staff).
 - 2 were petitioned by staff at local nursing homes.
- Avaya phone systems continues to produce performance activity about telephone response times.

D. Updates of Grant Initiatives:

- Department of Health- Suicide Awareness and Prevention- Andrea Kepler
 - Grant was awarded but not allocated. The DOH contract remains in procurement. A contract is not expected until the beginning of 2024. Dauphin County's plan to provide evidenced based suicide awareness activities to students and their family members in school districts indicating an interest. Interest has been expressed by approximately five school districts so far and will need to be refreshed due to the delay in finalizing the contract. NAMI of Dauphin County remains the lead vendor to implement these activities. Please reference the following links for relevant evidence-based activities as well as the attached CDC Prevention Resource Guide.

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- [The Evidence Behind SOS Signs of Suicide - MindWise Innovations](#)
-
- [teen Mental Health First Aid - Mental Health First Aid - tMHFA « Mental Health First Aid](#)
-
- [QPR Institute | Practical and Proven Suicide Prevention Training QPR Institute \(en-US\)](#)



preventionresource
.pdf

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- Office of Mental Health and Substance Abuse Services-Dauphin SIM 0
 - Two dedicated stakeholder group meetings for law enforcement and probation and law enforcement took place in November to obtain input into needed community resources. The consultant is now developing a final draft plan for review.
- Crisis Walk in Center with attached Crisis Mobile Service in Partnership and Cumberland/Perry Counties:
 - A final vendor contract is being developed. We are targeting presentation to the three sets of Commissioners within the next few weeks.
 - The center will be located on the 1st floor of our Case Management Unit (CMU) building and will be available 24/7.
 - The target date for opening is July 1, 2024, however, the actual opening date is contingent on many factors and may be modified.
- A Press Conference is expected to be held and presently is planned for December 12th. Once the details are finalized, they will be shared with the Board Members.
 -

E. Committee Reports:

Executive Committee- No report

Nominating Committee- Report given by Andrea Kepler. We are currently in need of 3 board member candidates. There are two Board members ending their term and one position remaining open. If you know someone interested, please reach out.

Intellectual Disabilities Committee: Report given by Rachael Clifton. A new member joined the October 3rd meeting. She is the sister of someone we serve. New supports coordination organizations will be brought on to improve the quality of the CMU.

Mental Health Committee: October's meeting was cancelled: no report.

F. Fiscal Report Briefing- Paul Geffert

- We will soon be getting our year-end projections.
- Contract expenditures are consistent. We expect contractors to fully expend all allocations.
- The FY 23/24 allocation is assumed to be the same as last year.

G. Community Input/Other Business/Motion/Adjournment

2024 MHADP Advisory Board Meeting Dates:

- The February 19th MH committee meeting falls on a holiday. This meeting has been rescheduled to January 12, 2024.

H. Next Public Board Meeting: January 23, 2024, at 8:30AM, Virtual

I. Adjournment- Proposed by Nancy Sajeski and seconded by Mr. Waters - motion carried.

Respectfully Submitted,

London Crane
Administrative Assistant 2, MHADP

