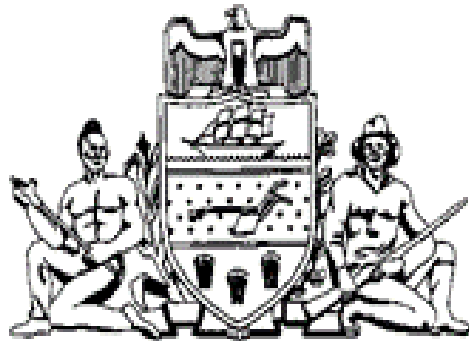


# DAUPHIN COUNTY DRUG COURT



## PARTICIPANT MANUAL

UPDATED: NOVEMBER 2021

# WELCOME

## MISSION STATEMENT

*The mission of the Dauphin County Drug Court program is to promote public safety by holding offenders accountable, through required treatment, other rehabilitative activities, and court-related responsibilities, long enough to receive treatment benefits. This will assist in breaking the cycle of addiction, and result in an increase in safety and security for the residents of Dauphin County through lower rates of recidivism.*

Welcome to Dauphin County Drug Court! Your decision to apply to and enter this program says your goal is to return to a life that is free of drugs and alcohol. The Drug Court Treatment Team's goal is similar--to assist and support you in your recovery journey through intensive treatment and court supervision. Along your journey, you will obtain new tools and resources to live a life in recovery long after your contact with drug court has ended so you will not return to the criminal justice system.

In this manual, you will learn the program structure, phase requirements, and rules of drug court. You will also be briefly introduced to the soon-to-be familiar faces of the Treatment Team, all of whom you will have frequent contact. If you have questions after reading this manual, please talk to your probation officer immediately.

## YOUR QUICK GUIDE TO DRUG COURT SUCCESS!

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**SHOW UP.** You must attend and be on time for all groups, meetings, appointments, and Drug Court sessions.

**BE HONEST.** The Team can assist you in working through almost any problem **IF** you are truthful--including relapse. *Of all the rules, this is often the most difficult for participants to follow.* The Team expects you to be honest in all areas of your life. *Any attempt to be dishonest, falsify records, conceal alcohol or drug use, or tamper with or dilute your urine tests will not be tolerated.*

**MAKE THE EFFORT.** Your effort is necessary to complete this program. You will need to make hard lifestyle changes and adjustments--perhaps including changing the people you spend time with, the places you go frequently, or the activities you do--in order to be fully engaged in recovery. This program encourages accountability, personal responsibility, and healing.

**LISTEN, PARTICIPATE, ASK QUESTIONS, AND SHARE YOUR EXPERIENCES.**

**REMEMBER.** Recovery does not come easily for anyone, but there is a whole team of people to assist you during this process. You will also have the support of others in recovery throughout this process, including other drug court participants, sponsors, and Certified Recovery Specialists.

## A QUICK COMPARISON: DRUG COURT VS. TRADITIONAL COURT

DRUG	TRADITIONAL
<b>Drug Court Team is used to achieve goals to support your treatment plan.</b>	The Court Team consists of a judge, prosecutor, defense counsel, etc.
<b>The Prosecutor and Defense Counsel work as a team in order to focus on participant recovery and law-abiding behavior</b>	The Prosecutor and Defense Counsel are responsible for presenting evidence in support of his/her respective arguments.
<b>Goal is to restore the participant as a productive, non-criminal member of society.</b>	Goal is to process the case; apply the law.
<b>The Judge, Probation Department, Dauphin County Drug &amp; Alcohol Services, as well as the Treatment Team, will play a central role in monitoring the participant's progress in treatment.</b>	Judge exercises limited role in supervision of the defendant.
<b>Formalized, individualized, and structured treatment interventions for each participant.</b>	Interventions for substance abuse at the discretion of the judge.
<b>Incentives are used to reward progress, and sanctions are imposed in response to violations of program rules.</b>	Relapse may lead to a maximum sentence.

# DRUG COURT PROGRAM OVERVIEW

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## **WHO CAN MAKE A REFERRAL TO DRUG COURT?**

Referral sources to Drug Court may originate from, but are not limited to:

- Self-Referrals
- Police Officers
- Magisterial District Judges
- Public/Private Defense Attorneys
- District Attorneys
- Probation Officers
- Judges
- Family Members
- Drug and Alcohol Service Providers
- Jail Staff
- Team MISA (Mental Illness Substance Abuse)
- DROP (DUI Repeat Offender Program)
- Recovery Connections Court (RCC)

### *Referrals from Recovery Connections Court (RCC)*

When a case is accepted into drug court from the Dauphin County Recovery Connections Court (RCC) or other diversionary program, the Drug Court Treatment Team will have discretion to award credit towards Drug Court program completion. This credit may include but is not limited to early advancements in phase requirements and progression based on their individualized progress. Personalized adjustments to drug court for these participants will be reviewed with the team and counsel as appropriate before any change is implemented.

## **WHO CAN BE PLACED INTO DRUG COURT?**

Screening for entrance into the program will be available to defendants who are:

- 18 years of age or older
- Resident of Dauphin County (out-of-county dockets and/or residents will be considered on a case-by-case basis)
- Detained in the Dauphin County Prison
- Currently on Probation supervision and pending revocation of supervision, or/and
- Awaiting preliminary hearing before a Magisterial District Justice for an eligible criminal offense
- Diagnosed, or meet criteria for a diagnosis of a Substance Use Disorder.

You must voluntarily agree to participate in, and be subject to rules, all guidelines of supervision, regulations, and sanctions of the Drug Court program.

## **WHO ARE THE MEMBERS OF THE TREATMENT TEAM?**

The Treatment Team is a group of Dauphin County and Court Employees. The Team is comprised of the Drug Court Judge, Probation Officers, Work Release Center Officers, Drug and Alcohol Case Managers, Legal Representatives from the Public Defender's Office, Court Coordinator, Legal Representatives from the District Attorney's Office, Pre-Trial Officer, Case Managers from Case Management Unit, and Court Administration Staff.

The Treatment Team meets weekly just prior to the Drug Court Session in order to discuss new referrals to the program as well as current drug court participants. Team members discuss participant cases during this meeting to review progress in fulfilling the requirements of the Drug Court Program.

## **HOW IS THE DRUG COURT PROGRAM STRUCTURED?**

There are four (4) potential sentencing tracks in the Drug Court program. A track is selected for you by the District Attorney's Office upon your acceptance to the program. Track selection is based on a variety of factors, but the two most important factors considered are your prior criminal history and the nature and severity of your current criminal charges.

<b>DRUG COURT PROGRAM TRACKS</b>	
<b>DRUG COURT - STANDARD TRACK</b>	<ul style="list-style-type: none"><li>• Post disposition, post-sentence (Restrictive Probation sentence with treatment conditions imposed).</li><li>• Individuals placed in this track have criminal histories and/or current charges that would receive a state prison sentence in the normal criminal justice system.</li></ul>
<b>DRUG COURT – INCENTIVE TRACK</b>	<ul style="list-style-type: none"><li>• Pre-disposition, pre-sentence.</li><li>• Individuals placed in this track must waive their right to a speedy trial. The case is continued, and sentencing is deferred, until successful completion or revocation from the program.</li><li>• On a case-by case basis, the individual may be sentenced to a negotiated plea associated with his/her charges (amended charges are determined prior to Drug Court acceptance).</li></ul>
<b>DRUG COURT – DUI STANDARD TRACK</b>	<ul style="list-style-type: none"><li>• Individuals charged with his/her second highest-tier, third, or subsequent DUI offense.</li><li>• Post-disposition, post-sentence (Restrictive Probation sentence with treatment conditions imposed).</li><li>• Individuals placed in this track have criminal histories and/or current charges that would receive a state prison sentence in the normal criminal justice system.</li></ul>
<b>DRUG COURT – DUI INCENTIVE TRACK</b>	<ul style="list-style-type: none"><li>• Pre-disposition, pre-sentence.</li><li>• Individuals placed in this track must waive their right to a speedy trial. The case is continued, and sentencing is deferred, until successful completion or revocation from the program.</li><li>• On a case-by case basis, the individual may be sentenced to a negotiated plea associated with his/her charges (amended charges are determined prior to Drug Court acceptance).</li></ul>

Regardless of program track, each participant is required to complete all recommended treatment, remain drug and alcohol free, attend Court sessions as directed, refrain from criminal activity, and comply with all conditions of supervision. Participants are also expected to participate in and complete numerous pro-social, treatment-oriented activities based on an individualized treatment plan.

**HOW DO I PROGRESS THROUGH THE DRUG COURT PROGRAM? THE DRUG COURT PHASES**

You can expect to be a participant in drug court for a **minimum of 26 months** no matter what track you are placed. Each drug court track is divided into 5 (five) intensive phases. Phase 6 of the program is less-intensive and requires participants to demonstrate all skills and tools learned in the drug court program before graduating. With the exception of the number of court-ordered community service hours, all drug court program requirements are the same regardless of program track. In order to advance in phase, you must complete ALL phase requirements, meet minimum phase length time, and meet the minimum clean time requirement.

The requirements of each phase are detailed below.

REQUIREMENTS BY PHASE	
Phase Number, Name, Number of Days in Phase	Phase Requirements/Advancement Requirements
<p><b><u>Phase 1</u></b></p> <p><b>Minimum length of time in Phase:</b> <b><u>60</u> days</b></p> <p><b>Minimum length of clean time:</b> <b><u>14</u> consecutive days</b></p>	<ul style="list-style-type: none"> <li>• Attend court and pre-court Peer Group meeting weekly.</li> <li>• Follow rules and recommendations of the Drug and Alcohol Case Management, and all recommendations of treatment providers.               <ul style="list-style-type: none"> <li>○ Attend scheduled appointments with assigned Case Manager based on his/her recommendations.</li> </ul> </li> <li>• Follow rules and recommendations of the Case Management Unit (if applicable).</li> <li>• Attend and actively participate in all treatment appointments.</li> <li>• Attend and engage in community support meeting requirements (AA, NA, Smart Recovery, Refuge Recovery, Recovery Dharma, etc.).</li> <li>• Minimum of 1 contact per week with Certified Recovery Specialist.</li> <li>• Follow rules of court and Adult Probation Office and/or Work Release Center, including general rules of supervision, drug court rules, and Electronic Monitoring/House Arrest Rules (if applicable).</li> <li>• Attend probation appointments as scheduled by your officer.</li> <li>• If on electronic monitoring/house arrest, turn in weekly schedule to probation.</li> <li>• Comply with random drug testing via Reconnect app/Call2Test, and SCRAM/Remote Breath requirements (if applicable).</li> </ul>

	<ul style="list-style-type: none"> <li>• 9:00 PM curfew if not on electronic monitoring.</li> <li>• Develop Recipe for Recovery Plan and submit to the team</li> <li>• Completion of court-ordered community service: <ul style="list-style-type: none"> <li>○ Standard track participants → 100 hours completed by end of Phase 5</li> <li>○ Incentive track participants → 50 hours completed by end of Phase 5.</li> </ul> </li> </ul> <p><b><u>TO ADVANCE TO PHASE 2:</u></b> Compliance with above-requirements, submit Phase-Up Application, and 14 consecutive days of clean time.</p> <p><i>*A missed test or diluted test counts as a use for purposes of sanction and clean time calculation.</i></p>
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<b>REQUIREMENTS BY PHASE</b>	
<b>Phase Number, Name, Number of Days in Phase</b>	<b>Phase Requirements/Advancement Requirements</b>
<p><b><u>Phase 2</u></b></p> <p>Minimum length of time in Phase: <u>90</u> days</p> <p>Minimum length of clean time: <u>30</u> consecutive days</p>	<ul style="list-style-type: none"> <li>• Attend court and pre-court Peer Group Meeting bi-weekly.</li> <li>• Follow rules and recommendations of the Drug and Alcohol Case Management, and all recommendations of treatment providers. <ul style="list-style-type: none"> <li>○ Attend scheduled appointments with assigned Case Manager as based on his/her recommendations.</li> </ul> </li> <li>• Follow rules and recommendations of the Case Management Unit (if applicable).</li> <li>• Attend and actively participate in all treatment appointments.</li> <li>• Attend and engage in community support meeting requirements (AA, NA, Smart Recovery, Refuge Recovery, Recovery Dharma, etc.).</li> <li>• Obtain a sponsor by end of Phase 2.</li> <li>• Maintain contact with Certified recovery Specialist as recommended by Drug and Alcohol Case Manager.</li> <li>• Follow rules of court and Adult Probation Office and/or Work Release Center, including general rules of supervision and drug court rules, and Electronic Monitoring/House Arrest Rules (if applicable).</li> <li>• Attend probation appointments as scheduled by your officer.</li> <li>• If on electronic monitoring/house arrest, turn in weekly schedule to probation.</li> <li>• Comply with random drug testing via Reconnect app/Call2Test, and SCRAM/Remote Breath requirements (if applicable).</li> <li>• 10:00pm curfew if not on electronic monitoring.</li> </ul>

- End of phase, begin to focus on peer support groups (e.g., community support groups, 12 step groups, SMART Recovery, Seeking Safety).
  - Obtain/maintain sponsor contact.
  - Submit weekly meeting sheets to Case Manager for review.
- End of phase, develop pro-social activity/hobby and include on phase-up application.
- Completion of court-ordered community service:
  - Standard track participants→ 100 hours completed by end of Phase 5.
  - Incentive track participants→ 50 hours completed by end of Phase 5.

**TO ADVANCE TO PHASE 3:** Compliance with the above-requirements, submit Phase-Up Application, and 30 consecutive days of clean time.

\*A missed test or diluted test counts as a use for purposes of sanction and clean time calculation.

<b>REQUIREMENTS BY PHASE</b>	
<b>Phase Number, Name, Number of Days in Phase</b>	<b>Phase Requirements/Advancement Requirements</b>
<p><b><u>Phase 3</u></b></p> <p><b>Minimum length of time in Phase:</b></p> <p><u>90</u> days</p> <p><b>Minimum length of clean time:</b></p> <p><u>45</u> consecutive days</p>	<ul style="list-style-type: none"> <li>• Attend court and pre-court Peer Group meeting monthly.</li> <li>• Follow rules and recommendations of the Drug and Alcohol Case Management, and all recommendations of treatment providers.               <ul style="list-style-type: none"> <li>○ Attend scheduled appointments with assigned Case Manager as based on his/her recommendations.</li> </ul> </li> <li>• Maintain contact with Certified recovery Specialist as recommended by Drug and Alcohol Case Manager.</li> <li>• Follow rules and recommendations of the Case Management Unit (CMU), if applicable.</li> <li>• Attend and actively participate in all treatment appointments.</li> <li>• Attend and engage in community support meeting requirements (AA, NA, Smart Recovery, Refuge Recovery, Recovery Dharma, etc.).               <ul style="list-style-type: none"> <li>○ Maintain contact with sponsor.</li> <li>○ Submit meeting sheets weekly to Case Manager for review.</li> </ul> </li> <li>• Follow rules of court and Adult Probation Office and/or Work Release Center, including general rules of supervision, drug court rules, and Electronic Monitoring/House Arrest rules (if applicable).</li> <li>• Attend probation appointments as scheduled by your officer.</li> </ul>



	<ul style="list-style-type: none"> <li>• If on electronic monitoring/house arrest, turn in weekly schedule to probation.</li> <li>• Comply with random drug testing via Reconnect app/Call2Test, and SCRAM/Remote Breath requirements (if applicable).</li> <li>• 11:00pm curfew if not on electronic monitoring.</li> <li>• Complete GEO Group Assessment and begin recommended treatment.</li> <li>• Begin working on establishing a sober support network</li> <li>• Continue to develop pro-social plans/hobbies.</li> <li>• Completion of court-ordered community service: <ul style="list-style-type: none"> <li>○ Standard track participants → 100 hours completed by end of Phase 5.</li> <li>○ Incentive track participants → 50 hours completed by end of Phase 5.</li> </ul> </li> </ul> <p><b><u>TO ADVANCE TO PHASE 4:</u></b> Compliance with the above-requirements, began sober support network, begin pro-social activity/hobby, submit Phase-Up Application, and 45 consecutive days of clean time.</p> <p>*A missed test or diluted test counts as a use for purposes of sanction and clean time calculation.</p>
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<b>REQUIREMENTS BY PHASE</b>	
Phase Number, Name, Number of Days in Phase	Phase Requirements/Advancement Requirements
<p><b><u>Phase 4</u></b></p> <p><b>Minimum length of time in Phase:</b></p> <p><b><u>90</u> days</b></p> <p><b>Minimum length of clean time:</b></p>	<ul style="list-style-type: none"> <li>• Attend court and pre-court Peer Group meeting monthly.</li> <li>• Follow rules and recommendations of the Drug and Alcohol Case Management, and all recommendations of treatment providers. <ul style="list-style-type: none"> <li>○ Attend scheduled appointments with assigned Case Manager as based on his/her recommendations.</li> </ul> </li> <li>• Maintain contact with Certified recovery Specialist as recommended by Drug and Alcohol Case Manager.</li> <li>• Follow rules and recommendations of the Case Management Unit, CMU, if applicable.</li> <li>• Attend and actively participate in all treatment appointments.</li> <li>• Attend and engage in community support meeting requirements (AA, NA, Smart Recovery, Refuge Recovery, Recovery Dharma, etc.). <ul style="list-style-type: none"> <li>○ Maintain contact with sponsor.</li> </ul> </li> </ul>

60

**consecutive days**

- Submit meeting sheets weekly to Case Manager for review.
- Follow rules of court and Adult Probation Office and/or Work Release Center, including general rules of supervision, drug court rules, and Electronic Monitoring/House Arrest rules (if applicable).
- Attend probation appointments as scheduled by your officer.
- If on electronic monitoring/house arrest, turn in weekly schedule to probation.
- Comply with random drug testing via Reconnect app/Call2Test, and SCRAM/Remote Breath requirements (if applicable).
- 12:00am curfew if not on electronic monitoring.
- Maintain pro-social activities/hobbies.
- As needed based upon assessment, begin exploring job training, parent/familial support, vocational training, etc.
- Completion of court-ordered community service:
  - Standard track participants → 100 hours completed by end of Phase 5.
  - Incentive track participants → 50 hours completed by end of Phase 5.

**TO ADVANCE:** Compliance with the above-requirements, maintain sober support network, maintain pro-social activity/hobby, begin/maintain other areas (employment, education, etc.), completion of submit Phase-Up Application, and 60 consecutive days of clean time.

\*A missed test or diluted test counts as a use for purposes of sanction and clean time calculation.

## REQUIREMENTS BY PHASE

Phase Number, Name, Number of Days in Phase	Phase Requirements/Advancement Requirements
<b><u>Phase 5</u></b> <b>Minimum length of time in Phase:</b> <u>90 days</u>	<ul style="list-style-type: none"><li>• Attend court and pre-court Peer Group meeting monthly.</li><li>• Follow rules and recommendations of the Drug and Alcohol Case Management, and all recommendations of treatment providers.<ul style="list-style-type: none"><li>○ Attend scheduled appointments with assigned Case Manager as based on his/her recommendations.</li></ul></li><li>• Maintain contact with Certified recovery Specialist as recommended by Drug and Alcohol Case Manager.</li></ul>

**Minimum length of clean time:**  
**90**  
**consecutive days**

- Follow rules and recommendations of the Case Management Unit (CMU), if applicable.
- Attend and actively participate in all treatment appointments.
- Attend and engage in community support meeting requirements (AA, NA, Smart Recovery, Refuge Recovery, Recovery Dharma, etc.).
  - Maintain contact with sponsor.
  - Submit meeting sheets weekly to Case Manager for review.
- Follow rules of court and Adult Probation Office and/or Work Release Center, including general rules of supervision, drug court rules, and Electronic Monitoring/House Arrest rules (if applicable).
- Attend probation appointments as scheduled by your officer.
- If on electronic monitoring/house arrest, turn in weekly schedule to probation.
- Comply with random drug testing via Reconnect app/Call2Test, and SCRAM/Remote Breath requirements (if applicable).
- Develop a Continuing Care Plan (Revision of Recipe for Recovery Plan previously developed in Phase 1)
- Continue to develop/maintain sober support network.
- Maintain pro-social activities/hobbies.
- Maintain as needed based upon assessment: Job training; Parent/familial support; vocational training, etc.
- Attend GEO Group Re-assessment for services.
- Completion of court-ordered community service:
  - Standard track participants → 100 hours completed by end of Phase 5.
  - Incentive track participants → 50 hours completed by end of Phase 5.

**TO ADVANCE TO PHASE 6:** Compliance with the above-requirements, maintain sober support network, maintain pro-social activity/hobby, maintain other areas (employment, family support, vocational training), submit a phase-up application and Continuing Care plan, and 120 consecutive days of clean time.

\*A missed test or diluted test counts as a use for purposes of sanction and clean time calculation.

## REQUIREMENTS BY PHASE

Phase Number, Name, Number of Days in Phase	Phase Requirements/Advancement Requirements
<p><b><u>Phase 6</u></b></p> <p><b>(Minimum of 1 year)</b></p>	<ul style="list-style-type: none"> <li>• Attend court quarterly, or as required (determined based upon progress and team’s determination).</li> <li>• Follow rules and recommendations of treatment providers.</li> <li>• Follow rules and recommendations of Drug and Alcohol Case Managers, including attendance at community support meetings.               <ul style="list-style-type: none"> <li>○ Maintain contact with sponsor.</li> <li>○ Submit meeting sheets weekly to Case Manager for review.</li> </ul> </li> <li>• Follow rules and recommendations of Case Management Unit (CMU), if applicable.</li> <li>• Follow rules of drug court and probation supervision.</li> <li>• Compliance with random drug tests will be expected throughout Phase 6.</li> <li>• Maintain contact with Certified recovery Specialist as recommended by Drug and Alcohol Case Manager.</li> <li>• Continue to develop/maintain sober support network.</li> <li>• Maintain pro-social activities/hobbies.</li> <li>• Maintain as needed based upon assessment: Job training; Parent/familial support; vocational training, etc.</li> <li>• Participate in Drug Court Alumni Association and attend a minimum of ten (10) Alumni Association meetings, which are held on a monthly basis (morning and evening group offered, may attend both; however only 1 meeting will count towards minimum meeting amount required to attend).</li> <li>• Participation and speech at Drug Court Graduation Ceremony.</li> </ul> <p>*Must have a minimum of 120 days consecutive clean time prior to program completion.</p> <p>**A missed test or diluted test counts as a use for purposes of sanction and clean time calculation.</p>

\*\*\*Must attend ten (10) Drug Court Alumni Association meetings in order to be considered for case closure.

If you have any questions regarding what is required in order to advance in phase, talk to your Probation Officer or Case Manager from Drug and Alcohol Services.

### **WHAT ARE THE DRUG TESTING REQUIREMENTS?**

You will be required to submit to randomized drug testing in Drug Court. Your Probation Officer will enroll you in a randomized call-in drug testing system (Reconnect, formerly known as Call2Test). You will call this system **EVERYDAY** in the morning, including weekdays, weekends, and holidays. **You will be drug tested at a minimum of three (3) times per week.**

### **RECONNECT PHONE NUMBER: 717-639-3347**

You will be prompted to enter your 6 (six) digit pin code after dialing this number. Your pin code will be given to you by your Probation Officer during your intake.

### ***My 6 digit pin code for RECONNECT is:***

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If you are scheduled to report for a drug test during the week (Monday through Friday), you must make every effort to report to the Dauphin County Probation Office between **8:00 AM - 4:30 PM.** If you cannot report to the Probation Office during normal business hours on the day you are scheduled to test, you must talk to your Probation Officer about reporting to the Dauphin County Work Release Center for testing. The Work Release Center is utilized for after hours, holiday, and weekend drug testing only, unless you receive prior permission from your Probation Officer.

### **IMPORTANT NOTE ON FOOD, BEVERAGE, OVER-THE-COUNTER MEDICATION, DIETARY SUPPLEMENTS, and HEALTH PRODUCTS:**

It is important to understand that certain food, beverages, over-the-counter medication, dietary/weight loss supplements, and health and/or skin products may cause positive drug test results. Examples of this include **but are not limited to** poppy seeds, Kratom, Nyquil, cough medicines, mouthwashes, creatine supplements, products sold at GNC Stores, etc. It is **YOUR** responsibility to examine ingredients prior to use. It is not the responsibility of the Drug Court team to determine whether a positive drug test result is because of substance use or a product you consumed. Positive drug test results are all sanctioned accordingly. **If you are unsure if a food, beverage, OTC medication, dietary supplement, or other product is safe to you, please consult your Probation Officer prior to using it.**

## **IMPORTANT ON NOTE TAMPERING, ADULTERATING, OR DILUTING DRUG TEST RESULTS**

Any attempt to tamper and/or adulterate a urine specimen collected for drug testing purposes is a sanctionable act. Additionally, any willful attempt to dilute a urine specimen in an attempt to “flush” recent drug use from one’s system may result in sanction. Examples of this include using urine “flushing” products, supplements to “mask” drug use, overconsuming fluids prior to a drug test, or using another fluid in place of YOUR OWN urine.

## **PRESCRIPTION DRUG AND MEDICAL MARIJUANA POLICY**

Participants seeking entry into the Dauphin County Drug Court are strongly encouraged, due to the nature of the disease of addiction and the effects of medication on the brain, to consult with their treating physician and/or psychiatrist to seek non-addictive, Food and Drug Administration (FDA) approved medications with no abuse potential to treat conditions such as chronic pain, anxiety, substance abuse disorder, et al. It is the responsibility of the participant to inform the treating healthcare professional of his/her substance use history as well as involvement in the Drug Court program. The following are procedures that participants must follow to be placed and remain on prescription medications or medical marijuana.

Dauphin County Drug Court participants must provide written notification from a qualified physician provider if a prescription medication or medical marijuana is medically required. Participants must identify one primary health care provider (PHCP) to coordinate health care needs and sign appropriate releases for the Dauphin County Drug Court Team. The PHCP will be responsible for managing all the prescription medications with the exception of those participants being treated by a psychiatrist.

Participants must notify the Dauphin County Drug Court team if they are prescribed or administered a mood altering or controlled substance. They must also provide a copy of the prescription to the Dauphin County Drug Court team by their next scheduled court date and keep the medication in its original prescription container. In addition, the participant should expect pill counts to be completed by Adult Probation, either at random or if the Dauphin County Drug Court team feels it is necessary.

Participants must fill all of their prescription medications at one pharmacy. The participant must provide a quarterly printout documenting new prescriptions and/or refills from that pharmacy to the Dauphin County Drug Court team.

Participants may be prohibited from using medical marijuana if it would substantially impact or interfere with other therapeutic treatment needs while in the program, and the need for medical marijuana does not outweigh this substantial impact or interference.

Participants must obtain their medical marijuana from one dispensary. The participant must provide a quarterly printout documenting medical marijuana purchases from that dispensary to the Dauphin County Drug Court team. Participants must consume and store medical marijuana in a manner provided by statute. Participants should expect compliance checks of their medical marijuana by Adult Probation, either at random or if the Dauphin County Drug Court team feels it is necessary.

Additionally, no participant of the Dauphin County Drug Courts may take any dietary supplements as they may contain substances that would alter the normal color of urine or cause a positive drug

test for illegal substances. This includes but is not limited to weight loss aids, creatine supplements, or any other dietary supplement. The consumption of poppy seeds is strictly prohibited while in the program. Lastly, non-alcoholic beer, salvia, Kratom, morning glory seeds, K2/Spice, bath salts, Tianna Red and/or any or all designer drugs legal or illegal is strictly prohibited. All mood altering or hallucinogenic substances are prohibited. All Cough medicines must be pre-approved by a probation officer.

### **Reconnect Smart Phone Application**

As part of your participation in the Dauphin County Drug Court Program, you will be required to utilize the Reconnect smart phone application (app). Reconnect is used by the Adult Probation Department and Work Release Center to assist in monitoring and communicating with you as you progress in the Drug Court Program. You **MUST** agree to download the Reconnect smart phone application onto your personal cell phone and use it throughout the duration of your time in Drug Court.

There are a variety of functions within the app that you will be required to use. Your probation officer will explain your specific requirements upon being directed to download and begin using the Reconnect app. The general functions of the Reconnect app you can expect to use are:

- Daily check-ins for random drug testing during your assigned check-in time window,
- Text messaging with your probation officer,
- Video chats with your probation officer,
- Event (appointment) reminders,
- Curfew checks,
- Random “check-ins” with probation, and
- Data reporting/self-report probation forms.

You **MUST** be compliant with the requirements of the Reconnect app at all times. Failure to comply with the Reconnect app requirements may result in sanction by the Judge. Based on your status and compliance in Drug Court, you may be required by your probation officer to use other features of the Reconnect app not listed above. You will be notified by your officer if such circumstances arise.

Drug Court pays for your use of the general functions of the Reconnect. However, if a sanction is imposed that requires monitoring not covered under the general functions of Reconnect (i.e., GPS monitoring through the app), you will be responsible for covering the additional cost. Your probation officer will instruct you on how to make payments if such circumstances arise.

#### *Reconnect Smart Phones*

If circumstances arise that you are unable to download/utilize the Reconnect app on your own personal cell phone, you may qualify to receive a Reconnect Smart Phone through Drug Court if you meet certain criteria. These criteria may include:

- You do not own a smart phone, or
- Your current cell phone/data plan does not support using Reconnect.

Your probation officer will determine if you meet criteria to receive a Reconnect Smart Phone from the Drug Court program. If you receive a Reconnect Smart Phone, you are liable for the cost if

the phone is lost, stolen, or damaged. The cost of the phone can be paid directly to Reconnect through the offender pay portal.

If certain circumstance arise, such as your personal phone proves to be unreliable, or there is inconsistent non-compliance with Reconnect on your personal device, your probation officer can require you to use a Reconnect device even if your personal phone is in working order.

### ***WHAT ARE THE RULES OF THE DRUG COURT PROGRAM?***

You will be supervised by an officer from the Dauphin County Adult Probation Office or the Work Release Center, who will make sure you are abiding by all rules and requirements of each Drug Court phase. In addition to the above-listed requirements of each phase, you are expected to follow the conditions of probation (reviewed by your Probation Officer during your intake), and the conditions listed in the drug court colloquy you signed the day you were admitted to drug court (reviewed by your attorney). *YOU SHOULD KEEP A COPY OF YOUR PROBATION RULES AND COLLOQUY FOR YOUR REFERENCE!* If you do not have copies of these documents, please ask your probation officer for a copy of your probation rules. For copies of your signed drug court colloquy, please ask the Drug Court Coordinator (contact information listed on Page 18), or go to the Clerk of Courts Office, located on the first floor of the Dauphin County Courthouse (you will need your docket number and a form of identification to obtain a copy). For any other program documentation, please ask the Drug Court Coordinator.

If you are in the Work Release Center, you must abide by facility rules there. Failure to do so may result in disciplinary write-up and further action by Work Release Staff and/or the Drug Court Team.

If you are on Electronic Monitoring and House Arrest (EM/HA), you must abide by Drug Court and the probation office's rules of EM/HA.

### ***WHAT TREATMENT LIKE IN DRUG COURT?***

A critical part of Drug Court and your long-term success in recovery is treatment! All participants in Drug Court are assigned to a Case Manager through Dauphin County Drug and Alcohol Services. You will initially meet with a Case Manager when you apply or are referred to Drug Court. The Case Manager will perform a very detailed evaluation with you to better understanding what your individual treatment needs are. From there, an individualized treatment plan will be developed just for you. The care included in your treatment plan may included drug and alcohol counseling (ranging from inpatient to outpatient treatment), mental health counseling, trauma counseling, grief counseling, marital therapy, community support meetings, etc. If accepted to Drug Court, your Case Manager will monitor your progress in treatment. You will be assigned a Certified Recovery Specialist, who will assist you with things like sober housing, setting up initial appointments, resources for community support meetings, employment resources, etc. Your Case Manager may modify your treatment plan at his/her discretion.



## ***WHAT SHOULD I DO IF I RELAPSE?***

**Inform your counselor**, Probation Officer, your Certified Recovery Specialist, your sponsor, or your Drug and Alcohol Case Manager as soon as possible if you feel that you are struggling with your sobriety in order to prevent a relapse. However, if a relapse does occur, contact one of these individuals **IMMEDIATELY** and be accountable for your actions. You must always remember that the Treatment Team exists to help and assist with your recovery. It is ultimately the Judge's decision regarding any imposition of sanctions; however, treatment options are always considered in lieu of incarceration when you are honest and take responsibility for your actions.

The worst action you can take is to ignore the requirements of Drug Court. Severe penalties will be imposed if this occurs.

## ***WHAT CAN I EXPECT AT PRE-COURT PEER GROUP MEETINGS?***

Prior to court sessions, you will attend Peer Group, which begins at 8:30 am for DUI Track participants, and 9:30 AM non-DUI Track participants. The location of Peer Group varies from week to week, so please see your probation officer for a list of Peer Group locations by week. This group is intended to provide you with an opportunity to connect with others in the program by participating in discussions led by a Certified Recovery Specialist on issues and concerns relevant to recovery, and/or offer support, advice, and/or resources to one another. **Attendance and participation in this group is not optional, and failure to attend may result in consequences in Court.**

## ***WHAT CAN I EXPECT DURING A DRUG COURT SESSION?***

You will be required to attend a Drug Court session weekly at first. Drug Court sessions are held Tuesday mornings beginning at 10:00 AM with the DUI Track, followed by non-DUI Track (start time varies based on when DUI Track check-ins conclude). The presiding Drug Court Judge is The Honorable Edward M. Marsico, Jr. As you progress in phases, court check-in requirements are lessened. During these sessions, the Drug Court Judge reviews participants' cases in the presence of the Treatment Team and other participants in the Drug Court. It is during these sessions that rewards and sanctions are given to participants based on positive progress of actions or the negative consequences of them. These court appearances provide a way for the Drug Court Judge to monitor your progress as you advance through the program. **You are required to attend these sessions as dictated by the phase requirements in your particular phase;** however, if you are in the later phases of the program and are not required to report on a particular court date, you are always welcome to attend and voluntarily check-in!

During court sessions, you are expected to conduct yourself in a respectful manner. Food and drink are NOT permitted inside the courtroom. Chewing gum or tobacco products is also not permitted. Cell phones are expected to be turned off, or on silent, and stored away and not used during the court session. You are expected to pay attention to what is going on in court, including your other participants' check-ins with the Judge. Please note this same respectful conduct is expected during virtual court sessions, as well.

## **DO I GET REWARDED FOR PROGRESSING THROUGH THE DRUG COURT PROGRAM AND ACCUMULATING CLEAN TIME?**

The Drug Court Team strives to reward participants for completing program requirements and making positive lifestyle changes without the use of alcohol and/or controlled substances. An “Incentive Wheel” is used in court to recognize positive achievements in your life and recovery. The Judge may reward you with wheel spins whenever a positive achievement or accomplishment is discussed in open court. Some examples of behaviors that may be rewarded with Incentive Wheel Spins include, but are not limited to:

- Sobriety milestones (months, years),
- Completing 90/90 community support meetings,
- Finding a sponsor,
- Phase advancement,
- Completing treatment/level-of-care step-down,
- First job in program and/or job promotion
- School/vocational training
- Engaging in pro-social activity and/or recovery event
- Other personal achievement (as brought up by participant/recognized by Judge).

The prizes available on the Incentive Wheel may vary week to week based on availability, but may include small prizes, applause/standing ovations/recognition from Court, bus passes, Uber/Lyft gift cards, reduction in court-ordered community service hours, reduction in supervision fees, virtual check-in coupons, check-in first/leave court early coupons, gift cards, etc.

### *Phase Advancements*

You will be recognized for phase advancement after all requirements and goals of a phase are completed. The participant must meet the minimum time for each phase, as well as be recommended for advancement by both his/her supervising Probation Officer and Treatment Case Manager.

<b>Drug Court Phase Advancement Incentives</b>	
Phase 1	Silicon Recovery-Themed Bracelet
Phase 2	Recovery Book/Journal of Choice
Phase 3	Coffee Mug/Water Bottle
Phase 4	\$10 Gift Card of Choice
Phase 5	Drug Court T-Shirt
Phase 6/Graduation	Graduation Ceremony, \$50 Visa Gift Card, Graduation Plaque

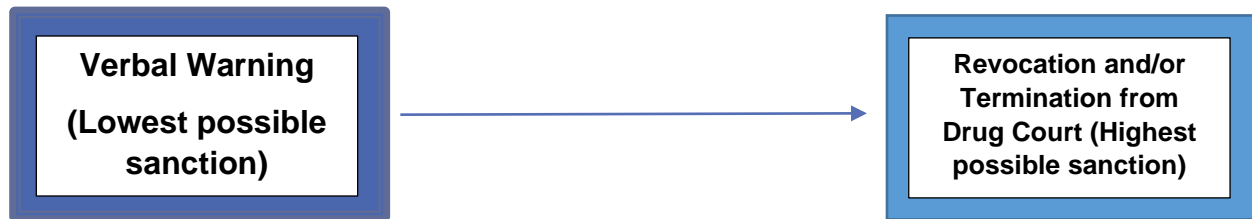
## **WHAT HAPPENS IF I BREAK THE DRUG COURT RULES?**

As a drug court participant, you are expected to follow all rules and requirements of the drug court program at all times. Breaking the rules and requirements of drug court WILL result in sanction(s).

Actions resulting in sanction and/or termination from the program include, but are not limited to:

Missing Appointments (probation, treatment, and court report dates)  
Omitting Information (lying to probation officer/failing to divulge all necessary information)  
Dishonesty (lying to the Judge)  
Drug/Alcohol Use (includes missing a drug test)  
Unsuccessful Discharge from Treatment  
Failure to Attend Required Number of Community Support Groups  
Electronic Monitoring Violations  
Failure to Turn In Community Support Meeting Sheets or Weekly EM Schedule  
New Criminal Charges  
Failure to Follow Probation's Recommendations on Payments on Fines and Costs  
Failure to Follow Probation Officer's Instruction/Advice

Sanctions imposed for behaviors that break Drug Court rules range from....



There are a variety of sanctions between the lowest and highest possible sanction the team may use in response to behaviors that break drug court rules. The team takes into consideration each participant's specific circumstances and details about the violations when deciding on a sanction.

If you, or your attorney, have questions about the sanctions that may be imposed as a result of violating the drug court rules and requirements, please contact the Court Coordinator at (717)780-6767.

## **WHAT OPPORTUNITY DO I HAVE TO DROP OUT OF THE PROGRAM, AND WHAT HAPPENS TO ME IF I WERE TO DO SO?**

Drug court is voluntary to enter, but not voluntary to leave. The goal of the program is to provide you with the tools you need, based on your treatment plan, to support long-term change in your lifestyles. This may not be an easy road to take; we expect, however, for it to be a life changing process. The treatment team and others in recovery are here to support you as you journey on this path!

If you decide to leave, or are removed from the program, your sentence into the Dauphin County Drug Court Program will be revoked. You will be resentenced based on the circumstances surrounding your departure. Please see your defense counsel for details.

**CONFIDENTIALITY**

Your identity and privacy will be protected consistent with Federal Regulations and State Laws (i.e., 42CFR, Part 2, HIPAA). In response to these regulations, policies and procedures have been developed which guard your confidentiality. You will be asked to sign a waiver authorizing the transfer of information among all participating agencies.

You will also be asked to sign a release of information waiver authorizing that information about your case may be gathered for research purposes for the evaluation and effectiveness of Drug Court. A random identification number will be assigned to you by the Drug Court Coordinator. This number will be used in all research and evaluation activities to safeguard your identity.

No information disclosed during treatment court proceedings shall be the basis for prosecution of new crimes, and you shall not be required to testify to any information discussed or disclosed during Drug Court sessions.

**IMPORTANT POINTS OF CONTACT**

**\*IF YOU ARE EXPERIENCING AN EMERGENCY, PLEASE DIAL 911\***

<b>WHO?</b>	<b>PHONE NUMBER, ADDRESS</b>	<b>INFORMATION/SERVICES PROVIDED</b>
<b>Dauphin County Drug and Alcohol Services</b>  <b>My Drug and Alcohol Case Manager is:</b>  <b>My Drug and Alcohol Case Manager’s Work Cell Phone Number is:</b>  <b>My Certified Recovery Specialist is:</b>	(717) 635-2254 Fax: (717) 635-2266 1100 South Cameron Street Harrisburg, PA 17104-2531 <u>Hours of Operation for Physical Office 8:00am-4:30pm (for your assigned case manager)</u>  <b>MOBLE CASE MANAGERS ARE AVAILABLE 24/7!</b>	<ul style="list-style-type: none"> <li>• Treatment evaluations</li> <li>• Treatment information</li> <li>• Complete list of Treatment Providers</li> <li>• Community-support meeting locations</li> <li>• Drug and alcohol case management services</li> </ul>

<p><b>My Certified Recovery Specialist's Cell Phone Number is:</b></p> <hr/>		
<p><b>Dauphin County Adult Probation</b></p> <p><b>My Probation Officer's Name is:</b></p> <hr/> <p><b>My Probation Officer's Work Cell Phone Number is:</b></p> <hr/>	<p>(717) 780-6900  917 Gibson Boulevard  Harrisburg, PA 17113  <u>Hours of Operation</u>  <u>8:00am-4:30pm</u>  *See your Probation Officer for his/her Work Cell Phone Number*</p>	<ul style="list-style-type: none"> <li>• Questions/concerns relating to Court/Probation rules and requirements <i>if assigned a probation officer through Dauphin County Adult Probation.</i></li> <li>• Contact for schedule changes</li> </ul>
<p><b>Dauphin County Case Management Unit</b></p> <p><b>My Case Manager is:</b></p> <hr/> <p><b>My Case Manager's Work Cell Phone Number is:</b></p> <hr/>	<p>(717) 232-8761  1100 South Cameron Street Harrisburg, PA 17104  <u>Hours of Operation</u>  <u>8:00am-4:30pm</u></p>	<ul style="list-style-type: none"> <li>• Mental health evaluation/treatment information.</li> <li>• Complete list of mental health service providers.</li> <li>• Mental health case management services.</li> </ul>
<p><b>Dauphin County Work Release Center</b></p> <p><b>My Probation Officer's Name is:</b></p> <hr/> <p><b>My Probation Officer's Work Cell Phone Number is:</b></p> <hr/>	<p>(717) 780-7001  919 Gibson Boulevard  Harrisburg, PA 17113  <u>Hours of Operation</u>  <u>24 hours a day/7 days a week</u></p>	<ul style="list-style-type: none"> <li>• Questions/concerns relating to Court/Probation rules and requirements <i>if assigned a probation officer through Dauphin County Work Release Center.</i></li> <li>• Contact for schedule changes</li> <li>• After hours/holidays/weekends drug testing.</li> </ul>

<p><b>Dauphin County Public Defender's Office</b></p> <p><i>*When calling, ask to speak to a Drug Court Public Defender*</i></p>	<p><b>(717) 780-6370</b>  <b>2 South Second Street, Suite #2 Harrisburg, PA 17101</b>  <u>Hours of Operation</u>  <b>8:00am-4:30pm</b></p>	<ul style="list-style-type: none"> <li>• Questions/concerns requiring legal representation in drug court.</li> <li>• Questions/concerns regarding your drug court sentence.</li> </ul>
<p><b>Dauphin County District Attorney's Office</b></p> <p><i>*When calling, ask to speak to the Drug Court Coordinator*</i></p>	<p><b>(717) 780-6767</b>  <b>101 Market Street Harrisburg, PA 17101</b>  <u>Hours of Operation</u>  <b>8:00am-4:30pm</b></p>	<ul style="list-style-type: none"> <li>• Questions regarding the drug court program structure</li> <li>• To make a referral to drug court</li> </ul>
<p><b>Dauphin County Crisis Intervention Hotline</b></p> <p><i>*When calling, ask to speak to a Crisis Worker*</i></p>	<p><b>(717) 232-7511</b>  <b>100 Chestnut Street, Floor 1, Harrisburg, PA 17101</b></p>	

**IF YOU HAVE ANY REMAINING QUESTIONS OR CONCERNS REGARDING THE DRUG COURT PROGRAM, PLEASE TALK TO YOUR PROBATION OFFICER OR ANOTHER MEMBER OF THE TREATMENT TEAM. WE ARE HERE TO SUPPORT YOU IN YOUR RECOVERY!**

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**TO SUBMIT A REFERRAL TO DRUG COURT, CONTACT HEATHER BURD, DRUG COURT COORDINATOR, AT (717) 780-6756 (EMAIL [HBURD@DAUPHINC.ORG](mailto:HBURD@DAUPHINC.ORG)) OR CATHARINE KILGORE, DRUG COURT SUPERVISOR, AT (717)780-6764 (EMAIL [CKILGORE@DAUPHINC.ORG](mailto:CKILGORE@DAUPHINC.ORG))**